



**Hosanna Lutheran Church  
Congregational Council Meeting Minutes  
April 22, 2018**

Present: Jon Evans, President, Betty Dove, Mission Focus, Valerie Oden, Staff Support, Allison Brown, Stewardship, Bernie Brown, Care Team, Kathy Burns, Finance Team, Mindy Williams, Discipleship, David Vroom, Lay Leadership, Pastor Anthony Chatman, Sheela Beteet, Secretary.

Absent: Christy Hall, Spiritual Life

**Call to Order:** President Jon Evans called the meeting to order at the Conference Room at 11:50 a.m.

**Opening Prayer:** Pastor Anthony Chatman provided the opening prayer.

**Statement of Quorum:** Quorum was declared by Sheela Beteet, Secretary.

**Approval of Minutes:** October 29, 2017 Council Meeting Minutes  
November 19, 2017 Council Meeting Minutes  
November 26, 2017 Council Meeting Minutes  
February 18, 2018 Council Meeting Minutes

David Vroom made a motion that the above minutes be approved, and it was seconded by Kathy Burns. The motion passed unanimously.

**President's Report:** Jon reported the following:

- That on reviewing all the above minutes, he realized that certain matters that needed action were not reported back to the committee. As such, he suggested that an action item list be started so we can keep track and see how many remaining items we need to be overseeing. He asked that Secretary Beteet establish and maintain this list, which is to cover the period of one year with the opportunity for incomplete action items to be rolled over to the following year.
- Pastor Chatman and Jon met with the 2 Leaders of Iglesias de Dios (Nueva Vision) on February 18 to discuss contractual commitments, as well as security and access, facility care and resource preservation issues.

- Jon worked with Pastor and David Vroom (Lay Leadership Team Leader) since February to identify potential candidates for upcoming open council positions.
- Jon participated in providing Lenten Supper on March 7.
- Met with incoming Council Secretary to help facilitate a smooth transition and discussed key functions of the position of March 11.
- Participated in Celebration of Life service for Angie Sturm on March 20.
- Met with Bob Dejmal to discuss potential sale and leasing options for the undeveloped portion of Hosanna property in late March.
  - Participated in Good Friday service on March 30.
  - Attended the Easter Egg Hunt on March 31 and assisted with setup.
  - Met Pastor Chatman to catch up on current congregational issues on April 8.
  - Convened Congregational Meeting on April 15 that addressed budget, Ideal Impact, building fund, and programming updates, as well as the approval of our new Council Secretary.

In the coming period our ministry will focus on the following issues to promote God's purpose for Hosanna:

- Prayerfully seek God's guidance for Hosanna's future direction.
- Participate in Pastor Chatman's Installation ceremony.
- Finalize revised job descriptions, as well as update elements of Constitution and Bylaws that are impacted by these proposed changes.
- Help identify leaders and prepare them for their new roles.
- Assist the Stewardship team as needed as they begin to explore an endowment fund through planned giving.
- Assist the Stewardship Team Leader in drafting job descriptions for key positions on Building Team.

### **Pastor's Report:**

- Pastor stated he has been the Pastor of Hosanna Lutheran Church for 81 days to date.
- Pastor expressed that he would like to have a stronger presence and building a long-term relationship with the local community.
- Pastor and Discipleship Team Leader, Mindy Williams discussed best way to utilize time for youth ministry. The activities they can be involved in and to engage Monica and plan a course of action. Mindy reported that new confirmation materials have been ordered in response to Allison's inquiry. Pastor also wanted clarification as to Monica's role and that Monica (Family Life Director) may need more guidance.
- Jon suggested that Pastor, Mindy and Monica should brain storm on the needs of the children's programs and mentoring of young adults.
- Pastor met with Valerie Oden (Staff Support), Christy Hall (Spiritual Life), Mindy Williams (Discipleship Team) and Bernie Brown (Care Team) and expressed that he would like to meet with them in May and June. Pastor also expressed his disappointment with the

lack of support on his first memorial service. He would like a procedure set up for these events.

- Jon has spoken with Christy Hall about establishing a procedure for funeral and baptism services to have a template like the one we have for weddings.

Pastor expressed that he would like coffee and a very light refreshment be available to visitors coming to church. It was established this service should come under Spiritual Team. Betty pointed out it is hard to gauge that we do not have visitors on a regular basis.

**Mission Focus Team:** Betty Dove (Mission Focus Team Leader) reported the following;

- The team planned and served Lenten Soup supper on March 14, 2018.
- A Volunteer group worked at sorting clothes at NAM Treasures of the Heart store on April 14, 2018.
- The team organized and led by Nancy Agafitei to the Baitus Samee Mosque with 30 women or more to work on making quilts to be donated to local charities with our Interfaith Muslim ladies at the mosque. The fabric for the quilts was purchased and prepared by Hosanna.
- An interfaith First Responders event was held on the April 24<sup>th</sup>, 2018 at Champions Mosque from 11:00am to 1:30PM. Hosanna manned a Bake Sale Table and the proceeds of over \$1,000.00 will go to the Chaplin's fund.
- Trina Williams will be providing immunization shots on May 6, 2018 at Hosanna if there is enough interest for the service. A signup sheet has been posted and announced for several weeks.
- Mission Focus Team will meet soon to focus on outreach and evangelism in the surrounding communities.
- The team intends to continue to work on communicating with other teams on the council to be of service and understand what each team is working on.

**Spiritual Life Team:** Christy Hall was absent, but she posted the following report:

- Spiritual Team had successful holy week suppers and they continue to welcome Pastor and fulfill his needs.
- Christy is still looking for new people to do the flowers.

**Discipleship Team:** Mindy Williams reported the following:

- Easter Egg Hunt was successful.
- Easter Pancake breakfast brought in \$732.00. Expenses for the Easter Breakfast was \$164.31 bringing a net profit of \$567.69. The CREW's checking account balance is at \$2,707.90.
- Three additional youth members signed up for the National Youth gathering.
- Two training sessions were held to help the youth with Sunday's service.

The following events have been planned for the youth:

- 1) On Youth Sunday, 29<sup>th</sup> April, the youth will be mentored during service for the roles of Crucifer, Reader, Greeter and Usher.
- 2) April 29<sup>th</sup>, Youth outing, picnic at the park with hot dogs, chips and drinks.
- 3) National Youth gathering June 27<sup>th</sup> to July 1<sup>st</sup>.
- 4) Vacation Bible School July 16 to 19.
- 5) July 29<sup>th</sup> on Youth Sunday, an outing to Champions Roller World has been planned.

**Lay Leadership Team:** David Vroom reported the following:

- Provided a list of potential candidates for the open Church Council positions to Pastor Chatman.
- All Job Descriptions have been submitted and he suggested that council members' review and report any changes to him that need to be made. It was mentioned that when Job Descriptions are presented to the congregation, each team should be prepared to answer questions with regard to the positions.

**Care Team:** Bernie Brown reported the following:

- Judy Rhodes is working on a new signage for donation of white socks for the FM 1960 Hope Center as the response for donation has been slow.
- Refreshments were provided for the funeral of Angela Strum.
- 113 pounds of food from the pantry was delivered to NAM.
- Hosanna's 2<sup>nd</sup> blood drive for this year (February) brought in 25 units.
- The seniors will be taking a trip to Galveston on April 28<sup>th</sup>.
- The Men of Hosanna sent care packages on February 27<sup>th</sup> to 58 students and military personnel.
- WELCA's Spring Fling was held on April 7<sup>th</sup>. The 30 women attended breakfast served by the Men of Hosanna and an inspirational biography delivered by motivational speaker Anita Joyce. In other WELCA news, Beth Chaney wants to revive WELCA but doesn't want to be president.
- 8 individuals are serving Communion to 2-3 home bound individuals,
- NAM events and volunteer opportunities are posted on the inside doors of the food pantry.
- Susan Greer has been publicizing ongoing Hosanna events at Ella Springs, there has been no response. Susan suggested we hold an event at Ella Springs.

In the coming months the Care Ministry wants to focus on the following:

- A. Fostering a relationship with Ella Springs.
- B. Reaching out to home bound and sick Hosanna members. Pastor said he will let Pat Gibbons know to contact Care Team when he is made aware of illnesses of Hosanna members.
- C. Care Team would like to discuss with council about hosting a Stroke Scan Event.

**Staff Support Team:** Valerie Oden reported the following:

- On April 8<sup>th</sup> Care team met with Pastor and gave a brief outline of their history with Hosanna and the team's procedures was reviewed.
- Current staff positions were discussed.
- Cathy Oden's last day in the nursery will be April 29<sup>th</sup>. They are still looking for replacements. Candidates will be subjected to background checks. Effective 6<sup>th</sup> May there will be no nursery care.
- Small group dinners are being planned to welcome Pastor and his wife beginning June. Three families have already volunteered.

**Finance Team:** Kathy Burns reported the following

- Insurance – Ron Christ is meeting with different companies and will secure 3 bids by May 1<sup>st</sup>, 2018.
- CPR Fund – balance at the end of March is \$15,900. Steve Bridges would like to seal more church windows. We need to make sure that we have adequate balance to get through A/C season.
- Special Funds – we want to remind all ministries to utilize the special designated funds that have been given to their area.
- General Fund – after assessing the 1st quarter, we are in good shape. Finance team will continue to monitor the expenses VS giving amounts each month. As reported at the congregational meeting on 15<sup>th</sup> April, our general fund balance is down by \$1,966 since the end of last year.
- Job description document – is completed and handed to David Vroom on 15<sup>th</sup> April 2018.  
Position available: Financial Secretary and Finance Team Leader

**Stewardship Team:** Allison Brown reported the following:

- Steve has been addressing issues with light switches. The conference room switches have been replaced with standard, back-lighted switches.
- Due to Ideal Impact informing the church about an underpayment, a new agreement had to be reached. Hosanna will pay the bill by amortizing it through the end of the contract. That will be \$127 a month for the next 22 months. They have provided in writing that should another mistake be made by them, they will take responsibility for the mistake.
- Bob Dejmaj met with an agent from Creospan about possibly putting a cell tower on Hosanna's property and they showed him a 75x75 area pad (which may be reduced to 50x50) on the back of the property. They would construct a gravel road alongside of our

sewer line and install an electric meter on our rack. They said they would pay \$800-1000 per month.

- Jon suggested that an Exploratory Team be created to explore the feasibility of leasing versus selling. Determine if there are other entities interested in building a cell tower. Allison will speak to Bill King, Steve Bridges and Bob DeJmal to see if they want to be on the Exploratory team.

**Approval of Reports:** The President approved all reports.

**Old Business:** Will reach out to folks via email.

**New Business:**

- Pastor Chatman wanted to explore the idea of extending the wiring while Steve Bridges is getting the wiring done for the lighting in order to put in a projector in the future.
- Jon suggested that the Spiritual Team Life Team Leader be responsible for refreshments for visitors.

The President called for a motion for the meeting to be adjourned. Kathy Burns made a motion to adjourn and it was seconded by Mindy Williams. The motion passed unanimously.

**Meeting was adjourned at 1:50pm.**

Respectfully submitted by

Sheela Beteet  
Council Secretary