



SERVING GOD, CHANGING LIVES!

Hosanna Lutheran Church Congregation Council Meeting as Amended April 22, 2018
November 19, 2017 - 11:40am

Present: Jon Evans, President; Betty Dove, Mission Focus/VP; Valerie Oden, Staff Support; Christy Hall, Spiritual Life; Pat Gibbons, Council Secretary; Allison Brown, Stewardship; Bernie Brown, Care Team; Kathy Burns, Finance Team; Mindy Williams, Discipleship; Robert Brown, Treasurer

Absent: Becky Wolf, Financial Secretary; David Vroom, Lay Leadership

Finance Team Guest: Ron Christ

Call Committee: Monica Martin, Susan Greer, Jennifer Jackowski, Cortez Richardson, Christy Hall, Earl Kemper. **Absent:** Josh Williams

Opening Prayer: Bernie Brown

Quorum: Quorum declared present.

Meeting Call to Order: Jon Evans called Meeting to order at 11:40 am in Room 5.

Motion to appoint new Stewardship Leader: Valerie Oden motioned that "Allison Brown be appointed as new Stewardship Leader" and Mindy Williams seconded the motion. Council unanimously approved.

Call Committee Recommendation (See Call Committee Recommendation document attached):

Kathy Burns motioned that "We move forward in Call Process as recommended by the Call Committee to Call the candidate Pastor Anthony Chatman as Hosanna's pastor." A second was made to this motion by Valerie Oden.

Additional questions were asked by Council to Call Committee members. Each Council member's questions were answered sufficiently in addition to the detailed recommendation submitted to Council. The Call Committee met 40 times during this entire Call Process to arrive at this decision.

Council unanimously approved the motion to move forward to make an offer to Pastor Anthony Chapman.

- Susan Greer will call Pastor Anthony Chatman to make the offer.
- Determine when he & his spouse can come for a Meet & Greet as well as a short service and Q&A.
- Meet with President, Staff Support Leader and Finance Team Leader to discuss Hosanna's compensation and benefits offering.

All non-council Call Committee members left at this part of the meeting.

2018 Budget Review - Kathy Burns, Robert Brown and Ron Christ

- Finance Team met October 30 from 7pm - 11pm to present the projected 2018 Budget for this Council to review.
- Where some teams had budget reductions - it was based on Special Funds that are available for use.
- The cash has declined after the results of the October, 2017 actual Income and Expenses were finalized.
- Currently 2018 Budget presented is based on actual through October 31, 2017 plus projection for November and December.

Staff Support has an increase of approximately \$23,606 (Re-evaluate Staff)

- Valerie Oden provided estimated salary and benefits cost information based on standard Portico policies for a pastor of his 13 years of experience.
- Estimates for: Choir Director, Organist, Office Manager, Youth Director
- Cleaning Staff estimate (quotes are being sought for other cleaning vendors
- Nursery Staff estimate and possibility of volunteer staff but this could be unreliable if not a paid position.

Roughly about 10 members that give significantly. This is a concern when planning the 2018 Budget.

The Teams are being very frugal and staying within their budgets.

The only area that can be cut is the Staff Support/Stewardship portion of the budget. All other areas would not significantly impact the 2018 Budget. They are running very lean.

We either need a decrease in expenses by \$29,504 or an increase in income of this amount or more.

Budget needs printed and out to Congregation by December 3 which is 2 weeks prior to Congregational Meeting.

Some discussion revolved around Stewardship Team design now. Overall Lead is Allison Brown with Bill King filling in for Steve Bridges as Facilities Lead and Nancy Agafitei as Stewardship Lead.

Valerie Oden asked if any individual(s) have been targeted to fill the role of Financial Secretary position. Finance has not focused on that yet as they felt the 2018 Budget was the priority at this time. However, that is definitely a next priority in conjunction with Lay Leadership. Also it is important to be prepared for a possible need to replace Kelly Fontenot if she decides to resign at year-end because of her time constraints.

There will be a Staff Support meeting tomorrow

Allison Brown suggested we need to be pro-active about the need for funds and not wait for it to become worse. It should be mentioned to the Congregation that our income has been lower than anticipated and remind members to make sure they have made their contributions pledged This would be the time to catch-up. Kathy Burns suggested Allison do this not finance. Allison was very receptive to doing this. Jon Evans suggested that she seek some support from her stewardship lead, Nancy Agafitei.

After some changes to budget numbers based on staff support updates to ensure more accurate Portico recommended salary, benefits & payroll costs for the new pastor. Also, some final decisions on Office Manager and Bookkeeping positions and costs associated with them.

Hosanna Disaster Relief Fund Proposal Review - Jon Evans

The Disaster Relief administrators please attach form for the details of the procedure.

Old Business - All

New Business - All

- Valerie Oden – an approximate \$2,000 overpayment on a email that didn't get changed over. An apparent verbal communication issue. Gretchen working to resolve with company.
- An issue regarding volunteers not showing up when assigned for Sunday assignments was brought to Valerie's attention. Pam Wells indicated she will handle.
- David Vroom volunteered to open church/educational wing door Sunday mornings.
- Assisting Minister can also be a book bearer.
- Spiritual Life will resolve and Pam with Betty will work on training sessions.
- Next council meeting will be towards the end of Feb. Jon will send out a date and determine what works best with council schedules.
- Synod Assembly discussed – Pastor Bill, Jeff Hartmann, perhaps Becky Wolf as she may be interested. Low costs this year because it is in Houston. Discuss Again February, 2017 council meeting.
- Pastor Bill will be attending Tri-Synodical conference in Austin from Jan 23rd-25th.
- Pastor Bill indicated the 2016 Annual Report should be sent to the Texas Gulf Coast synod. President Jon indicated he would inform Gretchen to do this.

Adjourn - Jon Evans

Adjourned meeting at 12:40 pm with motion by Mindy Williams and seconded by Valerie Oden. Approved by council.

Council prayed the Lord's Prayer together.

Respectfully Submitted,

Pat Gibbons, Council Secretary