

# Trinity Evangelical Lutheran Church Milledgeville, Illinois

## 2014 Annual Congregation Meeting January 26, 2014

### Agenda

1. Determination of a Quorum (10% of 145 Active Members = 15)
2. Adoption of Agenda
3. Secretary's Report - 2 -
4. Audit Report - 3 -
5. Financial Reports - 4 -
  - a. Financial Secretary's Report..... - 4 -
  - b. General Fund Report..... - 5 -
  - c. Account Balance Summary ..... - 8 -
6. Program Reports - 9 -
  - a. Pastor's Report..... - 9 -
  - b. President's Report..... - 11 -
  - c. Standing Committee Reports..... - 12 -
    - i. Christian Education..... - 12 -
    - ii. Evangelism..... - 12 -
    - iii. Stewardship..... - 12 -
    - iv. Music & Worship..... - 12 -
    - v. Social Ministry ..... - 13 -
    - vi. Mutual Ministry..... - 13 -
    - vii. Youth ..... - 13 -
    - viii. Property ..... - 13 -
  - d. Organizational Reports ..... - 14 -
    - i. W-ELCA..... - 14 -
    - ii. Ladies Aid..... - 14 -
    - iii. Choir ..... - 14 -
    - iv. Cradle Roll..... - 15 -
    - v. Alter Guild..... - 15 -
    - vi. Bazaar..... - 15 -
    - vii. Memorial ..... - 15 -
7. New Business - 16 -
  - a. Recognition of Retiring Council Members and Officers..... - 16 -
  - b. Report from Nominating Committee ..... - 16 -
    - i. Council Nominations ..... - 16 -
    - ii. Council Elections..... - 16 -
  - c. Elect Synod Assembly Delegates and Alternates..... - 16 -
  - d. Thank You to Pastor Kathy..... - 16 -
  - e. Adoption of the 2014 Program Proposal..... - 16 -
8. Adjournment
9. Closing Prayer

# Secretary's Report

## Secretary's Report January 27, 2013

The annual Congregational meeting was called to order by President John Murray after a quorum was determined.

Jim Brubaker moved to accept the Agenda. Janet Barkley seconded. Motion approved.

SECRETARY'S REPORT: Cinda Heeren moved to accept and Becky Anderson seconded. Motion approved.

AUDIT REPORT: Jim Brubaker moved to accept and Beck Anderson seconded. Motion approved.

FINANCIAL REPORTS: Cinda Heeren moved to accept and Patty Murray seconded. Motion approved.

PROGRAM REPORTS: Carol Bushman moved to accept and Jim Brubaker seconded. Motion approved. Carol Bushman had a question about why the Fall Bazaar fund did not reflect the moneys taken out for charities. Connie Brockhouse said that the funds had not been taken out yet because no one told her to do that, but they would be taken out now.

Thanks to Jim Brubaker and Kenny Kaufman on their work regarding property, especially the boiler. Thanks to Lynn Kaufman for all of her hard work regarding our church maintenance. Thanks to Therol Anderson for all of his work regarding lawn care and keeping our yard neat. Thanks to Cinda Heeren for her tireless work regarding our choir.

NEW BUSINESS: Thanks to John Murray for his work on the council and as our President and to Don Janssen for serving on our council. Patty Murray and Sharon Woodard have been brought forth as new council members to replace the two going off. Carol Bushman moved to accept and Shirley Nye seconded. Motion approved.

Boiler update: Ken Kaufman reported that we received a rebate on our boiler of \$4,500. He also reported that we may be getting grant money for the installation of the boiler thanks to the diligent work of Amy Hook.

Sabbatical for Pastor: Cinda Heeren moved to accept and Shirley Nye seconded. Motion approved.

PROPOSED 2013 BUDGET: Under other income \$5,000 from the Ridgeway bequest has added \$4,500 to balance the budget and to be used to pay bills only if needed. Jim Brubaker moved to accept the 2013 budget and Barb Brubaker seconded. Motion approved.

ADJOURNMENT: Janet Barkley moved to adjourn and Carol Bushman seconded. Motion approved.

# Audit Report

January 22, 2014

The Audit Committee reviewed the records and accounts of the Church on January 22, 2014.

The following accounts were audited:

- General Fund
- Parsonage Fund
- Ham Supper & Bazaar Fund
- Memorial Fund
- WELCA Fund
- Youth Group Fund
- Sunday School Fund
- Petty Cash Fund
- Scholarship Fund
- Choir Fund
- Ladies Aid Fund

The following accounts were unavailable to audit:

None

The financial activity and balances meet our approval.

Audit Committee,

Donna Landis

Janet Barkley

Ken Kaufman

# Financial Secretary's Report

	<u>2013</u>
<u>MEMBERSHIP OFFERINGS</u>	
Regular Envelopes	\$94,218.00
Communion Envelopes	\$787.00
Initial Envelopes	\$158.00
Lenten Envelopes	\$66.00
Missionary	\$0.00
Other Member Offerings	<u>\$1,342.00</u>
TOTAL	\$96,571.00
 <u>OTHER OFFERINGS</u>	
Sunday School	\$43.25
Loose Offering	<u>\$1,801.43</u>
TOTAL	<u>\$1,844.68</u>
TOTAL OFFERINGS	\$98,415.68
 <u>OTHER INCOME</u>	
Other Income	\$7,516.42
COOP Ministry	\$15,600.00
Bazaar & Ham Supper	<u>\$2,000.00</u>
TOTAL	<u>\$25,116.42</u>
GENERAL FUND INCOME	\$123,532.10
 DEDICATED FUNDS	<u>\$37,776.76</u>
TOTAL INCOME	<u>\$161,308.86</u>

# General Fund Report

	2013 Budget	2013 Actual	\$ Difference	% Difference
<b>INCOME:</b>				
<u>Church Offerings</u>				
Regular Envelopes	100,000.00	94,218.00	(5,782.00)	-5.78%
Communion Envelopes	1,000.00	787.00	(213.00)	-21.30%
Initial Envelopes	150.00	158.00	8.00	5.33%
Lent Services	200.00	66.00	(134.00)	-67.00%
Missionary	0.00	0.00	0.00	0.00%
Other Member Offerings	1,000.00	1,342.00	342.00	34.20%
Church Offering Total:	\$102,350.00	\$96,571.00	(\$5,779.00)	-5.65%
<u>Other Offerings</u>				
Sunday School	100.00	43.25	(56.75)	-56.75%
Loose Offering	1,000.00	1,801.43	801.43	80.14%
Other Offering Total:	\$1,100.00	\$1,844.68	\$744.68	67.70%
<u>Other Income</u>				
Other Income	5,000.00	7,516.42	2,516.42	50.33%
COOP Ministry	14,400.00	15,600.00	1,200.00	8.33%
Bazaar & Ham Supper	2,000.00	2,000.00	0.00	0.00%
Other Income Total:	\$21,400.00	\$25,116.42	\$3,716.42	17.37%
INCOME TOTAL:	\$124,850.00	\$123,532.10	(\$1,317.90)	-1.06%

## **DISBURSEMENTS**

### Property - Building

Cleaning	2,940.00	2,940.04	0.04	0.00%
Electric	2,500.00	1,969.75	(530.25)	-21.21%
Gas	5,000.00	3,560.54	(1,439.46)	-28.79%
Telephone	2,065.00	2,104.14	39.14	1.90%
Water, Sewer & Garbage	600.00	537.50	(62.50)	-10.42%
Property Insurance	4,200.00	4,725.08	525.08	12.50%
Supplies	300.00	427.94	127.94	42.65%
Repairs & Maintenance	1,000.00	1,540.78	540.78	54.08%
Miscellaneous Building	100.00	98.63	(1.37)	-1.37%
Building Total:	\$18,705.00	\$17,904.40	(\$800.60)	-4.28%

### Property - Grounds

Lawn & Landscape	0.00	52.95	52.95	0.00%
Miscellaneous Grounds	100.00	200.00	100.00	100.00%
Grounds Total:	\$100.00	\$252.95	\$152.95	152.95%
PROPERTY TOTAL:	\$18,805.00	\$18,157.35	(\$647.65)	-3.44%

### Program - Christian Education

Adult Education	50.00	0.00	(50.00)	-100.00%
Awards	50.00	0.00	(50.00)	-100.00%
Conf. & 1st Communion	200.00	461.34	261.34	130.67%
Curriculum	500.00	361.38	(138.62)	-27.72%
Community Events	500.00	411.84	(88.16)	-17.63%
Supplies	100.00	49.28	(50.72)	-50.72%
Youth	0.00	0.00	0.00	0.00%
Misc. Christian Ed.	100.00	0.00	(100.00)	-100.00%
Christian Education Total:	\$1,500.00	\$1,283.84	(\$216.16)	-14.41%

# General Fund Report

	2013 Budget	2013 Actual	\$ Difference	% Difference
<b><u>Program - Evangelism</u></b>				
Coop Projects	0.00	72.50	72.50	0.00%
Tape Ministry	0.00	0.00	0.00	0.00%
Miscellaneous Evangelism	50.00	47.80	(2.20)	-4.40%
The Lutheran	0.00	0.00	0.00	0.00%
Workshops & Advertising	400.00	894.88	494.88	123.72%
Evangelism Total:	\$450.00	\$1,015.18	\$565.18	125.60%
<b><u>Program - Music &amp; Worship</u></b>				
Bulletins	400.00	413.06	13.06	3.27%
Candles	200.00	0.00	(200.00)	-100.00%
Communion Supplies	100.00	0.00	(100.00)	-100.00%
Devotionals	400.00	351.60	(48.40)	-12.10%
Guest Musician	150.00	0.00	(150.00)	-100.00%
Instrument Maintenance	100.00	0.00	(100.00)	-100.00%
Music	100.00	100.00	0.00	0.00%
Organist	2,304.00	2,304.08	0.08	0.00%
Choir Director	0.00	0.00	0.00	0.00%
Supply Organist	200.00	820.00	620.00	310.00%
Supply Pastor	500.00	3,318.24	2,818.24	563.65%
Misc. Worship & Music	100.00	11.95	(88.05)	-88.05%
Copyright Insurance	50.00	0.00	(50.00)	-100.00%
Music & Worship Total:	\$4,604.00	\$7,318.93	\$2,714.93	58.97%
<b><u>Program - Outreach</u></b>				
Benevolence	7,500.00	7,500.00	0.00	0.00%
Special Charities	2,000.00	1,000.00	(1,000.00)	-50.00%
Missionary	0.00	0.00	0.00	0.00%
Other Benevolence	0.00	66.00	66.00	0.00%
Outreach Total:	\$9,500.00	\$8,566.00	(\$934.00)	-9.83%
<b><u>Program - Social Ministry</u></b>				
Program & Advocacy	100.00	0.00	(100.00)	-100.00%
Social Ministry Total:	\$100.00	\$0.00	(\$100.00)	-100.00%
<b><u>Program - Stewardship</u></b>				
Envelopes	200.00	164.73	(35.27)	-17.64%
Fall Campaign	200.00	95.56	(104.44)	-52.22%
Stewardship Total:	\$400.00	\$260.29	(\$139.71)	-34.93%
PROGRAM TOTAL:	\$16,554.00	\$18,444.24	\$1,890.24	11.42%
<b><u>Administrative - Office Administration</u></b>				
Business & Professional	5,000.00	5,185.36	185.36	3.71%
Convention	200.00	138.70	(61.30)	-30.65%
Office Supplies	500.00	342.66	(157.34)	-31.47%
Machine Maintenance	1,250.00	1,289.73	39.73	3.18%
Workman's Compensation	800.00	936.96	136.96	17.12%
Secretary	6,365.00	6,572.11	207.11	3.25%
Petty Cash	200.00	390.00	190.00	95.00%
Staff FICA	888.00	903.94	15.94	1.80%
Misc. Office Administration	300.00	77.15	(222.85)	-74.28%
Office Administration Total:	\$15,503.00	\$15,836.61	\$333.61	2.15%
<b><u>Administrative - Pastoral</u></b>				
Salary	31,741.00	28,740.95	(3,000.05)	-9.45%
FICA	2,546.00	2,545.92	(0.08)	0.00%
Pension and Health	18,611.00	19,596.47	985.47	5.30%
Housing Allowance	6,438.00	6,437.52	(0.48)	-0.01%
Salary - COOP	7,703.00	7,703.04	0.04	0.00%
FICA - COOP	618.00	618.00	0.00	0.00%
Pension and Health - COOP	4,517.00	4,607.36	90.36	2.00%
Housing Allowance - COOP	1,563.00	1,562.40	(0.60)	-0.04%
Pastoral Total:	\$73,737.00	\$71,811.66	(\$1,925.34)	-2.61%
ADMINISTRATIVE TOTAL:	\$89,240.00	\$87,648.27	(\$1,591.73)	-1.78%
DISBURSEMENTS TOTAL:	\$124,599.00	\$124,249.86	(\$349.14)	-0.28%

# General Fund Report

## Dedicated Funds

	Beginning Balance	Year-to-Date		Current Balance
		Receipts	Expenses	
Reimbursements	480.70	6,436.10	4,652.32	2,264.48
Bibles	0.00	0.00	0.00	0.00
Ridgeway Loan	0.00	0.00	0.00	0.00
World Hunger	0.00	160.00	160.00	0.00
Vision for Mission	225.00	0.00	0.00	225.00
Katrina Mission Fund	0.00	0.00	0.00	0.00
Other Dedicated Gifts	1,049.00	31,180.66	30,744.59	1,485.07
Rebuilding Fund	0.00	0.00	0.00	0.00
<b>Total</b>	<b>1,754.70</b>	<b>37,776.76</b>	<b>35,556.91</b>	<b>3,974.55</b>

# Financial Reports

## Account Balance Summary

	Balance December 31, 2012	Balance December 31, 2013
<u>GENERAL FUND</u>		
Checking Account	\$5,632.18	\$7,134.27
<u>PARSONAGE FUND</u>		
CD	16,574.24	16,574.24
CD	25,471.66	0.00
	\$42,045.90	\$16,574.24
<u>HAM SUPPER &amp; BAZAAR FUND</u>		
Checking Account	0.00	170.19
Savings Account	\$9,380.54	\$10,500.45
	\$9,380.54	\$10,670.64
<u>MEMORIAL FUND</u>		
Checking Account	5,958.91	1,058.91
Savings Account	4,228.61	26,539.15
Mission Plus Account	44,499.17	89,009.13
	\$54,686.69	\$116,607.19
<u>WELCA FUND</u>		
Checking Account	389.96	578.86
Savings Account	405.83	306.16
	\$795.79	\$885.02
<u>LADIES AID FUND</u>		
Checking Account	\$250.89	\$250.89
<u>YOUTH GROUP FUND</u>		
Checking Account	\$288.98	\$452.32
<u>SUNDAY SCHOOL FUND</u>		
Savings Account	\$374.86	\$372.51
<u>PETTY CASH FUND</u>		
Checking Account	\$78.78	\$63.47
<u>SCHOLARSHIP FUND</u>		
Income Fund Account	\$8,037.71	\$7,240.63
<u>CHOIR FUND</u>		
Savings Account	\$327.71	\$691.50
<u>BENEFIT FUNDS</u>		
	0.00	0.00
	\$0.00	\$0.00
	\$121,900.03	\$160,942.68

# Program Reports

## Pastor's Report

Making known God's mercy in Christ is the purpose, the mission of God's church on earth. There are many and various ways this is done:

- monthly worship to South-town Terrace
- Milledgeville Grace Meal, Golden Meals delivery, annual PADS Fund raiser, mission support of the Northern Illinois Synod and the ELCA, donations to Disaster Relief, World Hunger, Crop Walk, Helping Hands Food Pantry, Pitter Patter Pantry, LOMC, Good Samaritan, NIU Campus Ministry.

Our little parish does all this because we have received so much. God continues to give and bless the world which continues to be broken because of human sin and so we too must continue to give from what we receive. We need to keep on - keeping on. We rest, pray and worship, live the lives that God has given to us so that we can keep on with our purpose to make the mercy of God in Christ known through out the world. (excerpted/adapted from 1/19/14 sermon)

Our ministry together began in February 1999, Maggie and Nathan were 3<sup>rd</sup> and 5<sup>th</sup> grade; it doesn't seem possible. I can only give highlights (because I can't keep track of all the things we've done together or have been through.)

- In 2003 we celebrated the 100th Anniversary of the Congregation.
- At some point we received an anonymous gift of air conditioning for the sanctuary and the fellowship hall. (I had nothing what-so-ever to do with it except say, "sure".)
- We beautifully and faithfully celebrated high holy days, shared worship with our neighbors (Cinda Heeren is a gift from God to this congregation. As is Lori Oncken. (Choir Director and Altar Guild 'chair' respectively.)
- Rally Day, Sunday School and VBS have always been fun; thanks here to Becky Anderson and many teachers and volunteers.
- Social Ministry which continues to do both Outreach and Care of the Congregation is amazing, faithfully led by Lynn Kaufman and she is amazing.
- The annual Fall Bazaar both raises money and creates a team effort and 'no one is in charge' but we can thank Carol Frederick & Carol Bushman for 'convening.'
- The Monday morning sewing group has been a wonderful development that last few years participating the LWR quilt challenge and supplying comforters where they are needed.
- W-ELCA certainly deserves a mention too for the ministry they do and support.

Peace to you all.

Probably the most memorable year was 2010 beginning with the Monday after Easter when the west wall of the sanctuary collapsed. (I, for one, think that it was a tornado.) I still thank God that no one was in the building and so no one was hurt. it was a huge mess and I don't know what we would have done without Marlys Carpenter, Jim Brubaker and Lynn Kaufman. The whole time of reconstruction was an adventure; we even had some good times especially when we worshipped in the fellowship hall. Through that destruction we ended up by being blessed.

## Program Reports

Of course, that wasn't the only thing that happened that spring and summer. John Murray had a heart event that landed him at Loyola for weeks. We had three women diagnosed with breast cancer and yours truly had unplanned surgery and was in the hospital for a week. There were so many opportunities for bickering and fussing and instead we lived in the kingdom of heaven. Thank you.

Last year started out with promise; January 2013 we did something new for Faith in Action Sunday by saying and showing our thanks to our volunteer firefighters and EMTs, all ages were included in pulling together this gala. I asked for and received a sabbatical from May to August. My hope and plan was to return and continue until I was 65 or 66. It didn't turn out that way. This is not the place to 'unpack' what happened but I would like to give you some reminders to avoid anything like this in the future.

- 1.) Trust God with all of your life, everything including your money. When we trust God it is not a burden to obey or to be generous and not just with your money. Be generous with each other, with anyone who works for the congregation. Be generous with this building; it was given to you to serve God, as well as the place where worship happens.
- 2.) Stay focused on the purpose and mission of the congregation and the church on earth. Never forget who you belong to.
- 3.) This is the last but not the least and it's as difficult as the first two - for everyone.
  - a) When someone talks to you about So&So (or about the pastor) you need to ask, 'have you spoken to So&So? Then, don't repeat it.
  - b) When you hear that So&So said such&such ....go ask So&So if it's true or what did they mean? Then, don't repeat it.
  - c) Remember, each of us has our own perspective; people see, hear and experience things differently (the person looking at the front of Time magazine sees something entirely different from someone looking at the back of the same magazine and they're both right) and no one person owns the truth.

“Happy are they who trust in the Lord! They do not turn to enemies or to those who follow lies.” Psalm 40: 4

# Program Reports

## **President's Report**

Greetings and best wishes for a healthy and happy new year. Though 2013 had some difficulties we saw many positives. We continue to update and maintain our church building. One landscaping project was finally completed and we have hopes for more in the future. Our building continues to be used by our community for example Grace meals and Girl Scouts. Our new boiler has proven to be a great improvement.

On behalf of the council I would like to thank the congregation for their support and prayers. With the retirement of our Pastor and the calling of a new Pastor they will continue to need your support. I pray for guidance for our church leaders and that our congregation will look forward not back.

God bless you all.

Sincerely,  
Kim Stewart outgoing Council President  
January 2013

# Program Reports

## Standing Committee Reports

### **Christian Education**

No Written Report

### **Evangelism**

No Written Report

### **Stewardship**

No Written Report

### **Music & Worship**

The worship and music committee met 6 times during 2013. At each meeting we chose hymns for both churches, for 1-2 months in advance.

We discussed matters to recommend to the council such as dates for joint worships, to have some Lenten special services @ West Jordan and what day to have them.

The committee reviewed the possibilities of special music for our services, got volunteers for worship leaders, chose and ordered any extra bulletins. We discussed and worked with the ministerial association and hosted a well attended Community Christmas service. We worked on the planning of our Faith in Action Thank You Supper.

During the meeting following each season or event we reviewed its success or failure, and decided whether or not we'd want to include it in the next years event. Some changes went well, others not so good.

We are always open for suggestions from the congregation and would also welcome anyone who would like to join us. Currently the committee includes Jan Koett from West Jordan. Anyone is welcome

Submitted by-  
Cinda Heeren.

# Program Reports

## Social Ministry

Once again we had a busy, but successful year of projects. Each month our special offering was directed in a lot of different areas, (LOMC, Food Pantry, LSSI and Christmas Family's) just to name a few. Thank you for your support and look forward to the coming year.

In Christian Love  
Social Ministry  
Lynn Kaufman

## Mutual Ministry

No Report

## Youth

- No Written Report

## Property

General maintenance has been the focus of the committee this year, with no major projects to undertake. The landscaping project has been pretty much completed. Thank you Kim for your time and effort on this task, it looks great and will continue to look even better as time passes. Others that need recognition are Therol for keeping our lawn, and shrubs looking good all year long, as well as dealing with our trash on must Sundays. Jim B needs a huge thank you for all he does with snow removal and helping with the leaves and everything else that comes along which is more than you would think. Make a point to thank these people in person; they deserve a big pat on the back for all they do for us.

This year we will be updating the social hall with some new lighting and possibly replacing the windows, and the kitchen door.

Ken and Jim Co-chairs

# Program Reports

## Organizational Reports

### W-ELCA

TLC WELCA held regular meetings at member homes and we still have two WELCA groups. We held a Bold Women Sunday event in February which was attended by approximately 30 women. Our members attended two meetings outside of our area; one in Lena and one in Peru. We served at two funeral dinners this past year and continue to meet on Mondays to work on tied comforters for LWR. We also completed about 20 backpacks and hosted the July birthday party at Good Samaritan nursing facility. In December we put together treat bags for our Sunday school youngsters and also sponsored Operation Christmas Child Shoebox Ministry and had a great response from our congregation; we sent 48 shoeboxes. At our December meeting it was decided to again make purchases through ELCA Good Gifts program. We gave funds for supplying a healthcare clinic and purchased 30 chicks and a pig. Our WELCA group had a very productive year.

Kim Stewart  
Pres./Sec. WELCA  
TLC Milledgeville

### Ladies Aid

No Written Report

### Choir

For the year 2013, the choir tried to sing monthly. We sang several times at West Jordan including Easter and The Christmas Community Service. We did not sing or practice during the summer.

For the second year in a row, we wrote in parts for the Sunday school and had a combined Cantata/Sunday School Program. All went well.

We donated \$100.00 to West Jordan toward their PADS fundraiser in the spring. The Choir sold spring flowers for Easter and poinsettias at Christmas to decorate our sanctuary.

Also in December we had a bake sale at the bank and made almost \$500. We are in the process of deciding where to donate it. We have had our trip to Good Neighbor postponed twice and hope to reschedule our "sing along" soon.

Respectively submitted by  
Cinda Heeren

## Program Reports Cradle Roll

No written report.

### **Alter Guild**

No written report.

### **Bazaar**

We had a very successful Bazaar this year. We would like to thank everyone for all their help and donations. Our agenda for the coming year:

1. Window treatments for the chapel
2. Equipment for kitchen
3. Tablecloths for tables in Social Hall

Carol Bushman  
Carol Frederick

### **Memorial**

1. The mission fund was borrowed from to help pay for the new boiler. That money has since been repaid.
2. Memorial money was received from the 2 funerals at our church.
3. Money was transferred to the Landscape fund.
4. Money was received from Cub Zilhardt.
5. Purchases to be made from the memorial fund have been ok'ed for
  - a. New Chrismons for the Christmas tree
  - b. New Paraments for the alter
  - c. A new pall for funerals

Carol Frederick  
Carol Bushman

## Proposed Budget

- a. Recognition of Retiring Council Members and Officers
  - i. Kim Stewart
- b. Report from Nominating Committee
  - i. Council Nominations
  - ii. Council Elections
- c. Elect Synod Assembly Delegates and Alternates
  - i. Need Volunteers
- d. Thank You to Pastor Kathy
- e. 2014 Program Proposal

# Proposed Budget

**To:** Church Council  
**From:** Kevin Anderson  
**Date:** January 25, 2014  
**Re:** 2014 Budget

---

Here is my proposed 2014 budget for Trinity Lutheran Church. Although the number of pledges was down from 2013, the amount per pledge stayed about the same. I believe the decrease in the number of pledges is from poor participation of the Stewardship campaign and not an indication of reduced offering.

Here are the assumptions that I used:

- No change in Regular Offering
- Remove the amount for Lent Services as this is usually included in Regular or Loose Offering
- Loose offering was abnormally high in 2013 due to large offerings by non-members
- Other Income was high due to non-repayment to Memorial Fund of Boiler money
- Bazaar & Ham Supper was doubled on the budget in 2013 because money was not transferred for 2012 until January 2013. Returned to \$1,000 annually
- 3% Increase to Cleaning, Organist, and Secretary. This is higher than we have been doing in the past but I believe we can afford it this year because of the reduction in pastoral expenses
- Property Insurance will be increasing
- Supply organist was doubled, we should be paying 2 organists from the organist line item for the Sunday's that they play
- Increase of \$1,000 in Benevolence because we have not changed this in several years and the Synod will be vital in our call process
- Increase Business & Professional by 50% because I am not sure where the interim will be driving from
- \$0.31/hour increase for Secretary and 1 more hour per week because of unknown impact of having an interim
- Doubled petty case because of additional mailings during call process
- Anticipated 8 months for the interim. I figured they would get the same salary as we were paying in 2013, but we would not be paying FICA, Pension and Health, and Housing during the 8 months that we have an interim.

This leaves us with a very good positive cash flow for the year which may be needed due to the uncertainty of how the call process will turn out.

In addition to the above items, the Council recommended that we pay the Choir Director an annual amount of \$4,000.

# Proposed Budget

	2013 Budget	2013 Actual	2014 Budget	Change in Budget	%
<b>INCOME:</b>					
<u>Church Offerings</u>					
Regular Envelopes	100,000.00	94,218.00	100,000.00	0.00	0.00%
Communion Envelopes	1,000.00	787.00	1,000.00	0.00	0.00%
Initial Envelopes	150.00	158.00	150.00	0.00	0.00%
Lent Services	200.00	66.00	0.00	(200.00)	-100.00%
Missionary	0.00	0.00	0.00	0.00	0.00%
Other Member Offerings	1,000.00	1,342.00	1,000.00	0.00	0.00%
Church Offering Total:	\$102,350.00	\$96,571.00	\$102,150.00	(\$200.00)	-0.20%
<u>Other Offerings</u>					
Sunday School	100.00	43.25	50.00	(50.00)	-50.00%
Loose Offering	1,000.00	1,801.43	1,000.00	0.00	0.00%
Other Offering Total:	\$1,100.00	\$1,844.68	\$1,050.00	(\$50.00)	-4.55%
<u>Other Income</u>					
Other Income	5,000.00	7,516.42	2,000.00	(3,000.00)	-60.00%
COOP Ministry	14,400.00	15,600.00	14,400.00	0.00	0.00%
Bazaar & Ham Supper	2,000.00	2,000.00	1,000.00	(1,000.00)	-50.00%
Other Income Total:	\$21,400.00	\$25,116.42	\$17,400.00	(\$4,000.00)	-18.69%
<b>INCOME TOTAL:</b>	<b>\$124,850.00</b>	<b>\$123,532.10</b>	<b>\$120,600.00</b>	<b>(\$4,250.00)</b>	<b>-3.40%</b>
<hr/>					
<b>DISBURSEMENTS</b>					
<u>Property - Building</u>					
Cleaning	2,940.00	2,940.04	3,030.00	90.00	3.06%
Electric	2,500.00	1,969.75	2,500.00	0.00	0.00%
Gas	5,000.00	3,560.54	5,000.00	0.00	0.00%
Telephone	2,065.00	2,104.14	2,100.00	35.00	1.69%
Water, Sewer & Garbage	600.00	537.50	600.00	0.00	0.00%
Property Insurance	4,200.00	4,725.08	5,200.00	1,000.00	23.81%
Supplies	300.00	427.94	400.00	100.00	33.33%
Repairs & Maintenance	1,000.00	1,540.78	1,000.00	0.00	0.00%
Miscellaneous Building	100.00	98.63	100.00	0.00	0.00%
Building Total:	\$18,705.00	\$17,904.40	\$19,930.00	\$1,225.00	6.55%
<u>Property - Grounds</u>					
Lawn & Landscape	0.00	52.95	0.00	0.00	0.00%
Miscellaneous Grounds	100.00	200.00	100.00	0.00	0.00%
Grounds Total:	\$100.00	\$252.95	\$100.00	\$0.00	0.00%
<b>PROPERTY TOTAL:</b>	<b>\$18,805.00</b>	<b>\$18,157.35</b>	<b>\$20,030.00</b>	<b>\$1,225.00</b>	<b>6.51%</b>
<u>Program - Christian Education</u>					
Adult Education	50.00	0.00	50.00	0.00	0.00%
Awards	50.00	0.00	50.00	0.00	0.00%
Conf. & 1st Communion	200.00	461.34	200.00	0.00	0.00%
Curriculum	500.00	361.38	500.00	0.00	0.00%
Community Events	500.00	411.84	500.00	0.00	0.00%
Supplies	100.00	49.28	100.00	0.00	0.00%
Youth	0.00	0.00	0.00	0.00	0.00%
Misc. Christian Ed.	100.00	0.00	100.00	0.00	0.00%
Christian Education Total:	\$1,500.00	\$1,283.84	\$1,500.00	\$0.00	0.00%
<u>Program - Evangelism</u>					
Coop Projects	0.00	72.50	0.00	0.00	0.00%
Tape Ministry	0.00	0.00	0.00	0.00	0.00%
Miscellaneous Evangelism	50.00	0.00	50.00	0.00	0.00%
The Lutheran	0.00	0.00	0.00	0.00	0.00%
Workshops & Advertising	400.00	894.88	400.00	0.00	0.00%
Evangelism Total:	\$450.00	\$967.38	\$450.00	\$0.00	0.00%

# Proposed Budget

	2013 Budget	2013 Actual	2014 Budget	Change in Budget	%
<b>Program - Music &amp; Worship</b>					
Bulletins	400.00	413.06	400.00	0.00	0.00%
Candles	200.00	0.00	200.00	0.00	0.00%
Communion Supplies	100.00	0.00	100.00	0.00	0.00%
Devotionals	400.00	351.60	400.00	0.00	0.00%
Guest Musician	150.00	0.00	150.00	0.00	0.00%
Instrument Maintenance	100.00	0.00	100.00	0.00	0.00%
Music	100.00	100.00	100.00	0.00	0.00%
Organist	2,304.00	2,304.08	2,373.00	69.00	2.99%
Choir Director	0.00	0.00	4,000.00	4,000.00	0.00%
Supply Organist	200.00	820.00	400.00	200.00	100.00%
Supply Pastor	500.00	3,318.24	500.00	0.00	0.00%
Misc. Worship & Music	100.00	11.95	100.00	0.00	0.00%
Copyright Insurance	50.00	0.00	50.00	0.00	0.00%
<b>Music &amp; Worship Total:</b>	<b>\$4,604.00</b>	<b>\$7,318.93</b>	<b>\$8,873.00</b>	<b>\$4,269.00</b>	<b>92.72%</b>
<b>Program - Outreach</b>					
Benevolence	7,500.00	7,500.00	8,500.00	1,000.00	13.33%
Special Charities	2,000.00	1,000.00	2,000.00	0.00	0.00%
Missionary	0.00	0.00	0.00	0.00	0.00%
Other Benevolence	0.00	66.00	100.00	100.00	0.00%
<b>Outreach Total:</b>	<b>\$9,500.00</b>	<b>\$8,566.00</b>	<b>\$10,600.00</b>	<b>\$1,100.00</b>	<b>11.58%</b>
<b>Program - Social Ministry</b>					
Program & Advocacy	100.00	0.00	100.00	0.00	0.00%
<b>Social Ministry Total:</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>\$100.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Program - Stewardship</b>					
Envelopes	200.00	164.73	200.00	0.00	0.00%
Fall Campaign	200.00	95.56	200.00	0.00	0.00%
<b>Stewardship Total:</b>	<b>\$400.00</b>	<b>\$260.29</b>	<b>\$400.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>PROGRAM TOTAL:</b>	<b>\$16,554.00</b>	<b>\$18,396.44</b>	<b>\$21,923.00</b>	<b>\$5,369.00</b>	<b>32.43%</b>
<b>Administrative - Office Administration</b>					
Business & Professional	5,000.00	5,185.36	7,500.00	2,500.00	50.00%
Convention	200.00	138.70	200.00	0.00	0.00%
Office Supplies	500.00	342.66	500.00	0.00	0.00%
Machine Maintenance	1,250.00	1,289.73	1,300.00	50.00	4.00%
Workman's Compensation	800.00	936.96	1,000.00	200.00	25.00%
Secretary	6,365.00	6,572.11	7,102.00	737.00	11.58%
Petty Cash	200.00	390.00	400.00	200.00	100.00%
Staff FICA	888.00	903.94	1,265.00	377.00	42.45%
Misc. Office Administration	300.00	77.15	300.00	0.00	0.00%
<b>Office Administration Total:</b>	<b>\$15,503.00</b>	<b>\$15,836.61</b>	<b>\$19,567.00</b>	<b>\$4,064.00</b>	<b>26.21%</b>
<b>Administrative - Pastoral</b>					
Salary	31,741.00	28,740.95	28,415.00	(3,326.00)	-10.48%
FICA	2,546.00	2,545.92	760.00	(1,786.00)	-70.15%
Pension and Health	18,611.00	19,596.47	5,763.00	(12,848.00)	-69.03%
Housing Allowance	6,438.00	6,437.52	2,161.00	(4,277.00)	-66.43%
Salary - COOP	7,703.00	7,703.04	11,030.00	3,327.00	43.19%
FICA - COOP	618.00	618.00	295.00	(323.00)	-52.27%
Pension and Health - COOP	4,517.00	4,607.36	2,237.00	(2,280.00)	-50.48%
Housing Allowance - COOP	1,563.00	1,562.40	838.00	(725.00)	-46.39%
<b>Pastoral Total:</b>	<b>\$73,737.00</b>	<b>\$71,811.66</b>	<b>\$51,499.00</b>	<b>(\$22,238.00)</b>	<b>-30.16%</b>
<b>ADMINISTRATIVE TOTAL:</b>	<b>\$89,240.00</b>	<b>\$87,648.27</b>	<b>\$71,066.00</b>	<b>(\$18,174.00)</b>	<b>-20.37%</b>
<b>DISBURSEMENTS TOTAL:</b>	<b>\$124,599.00</b>	<b>\$124,202.06</b>	<b>\$113,019.00</b>	<b>(\$11,580.00)</b>	<b>-9.29%</b>
<b>CASH FLOW</b>	<b>\$251.00</b>	<b>(\$669.96)</b>	<b>\$7,581.00</b>	<b>\$7,330.00</b>	