



Minutes of the Trinity Lutheran Church Board of Ministry Directors, Huntley, Illinois

Call to order

A regular meeting of the Board of Ministry Directors held on January 10, 2019.

Attendees

Present and acting as directors were:

Larry Melman, Chairman

Norm Fossmeier, Vice Chairman

Bridgid Furmanek, Secretary

Rose Bredlau

Nancy Dvorak

Ken Ladage

Chuck Yerke

Also in attendance

Robert A. Hoffman, Pastor

Vision statement: “We are a people grounded in Jesus providing for Joyful living.”

Pastor Hoffman began the meeting with prayer and welcomed our new and returning board members. He discussed Paul’s first letter to Timothy which lists the qualities of a Pastor. He extrapolated on the relationship between the ministry board and the congregation. How should the board assist the church pastor with administrative work? We need to give him the time to fulfill Trinity’s mission.

Ken Ladage made a motion to approve the November 2018 board minutes with a second from Nancy Dvorak. Motions carried. Ken motioned to approve both the December 9th 2018 and January 6th 2019 Voters Meeting minutes with second by Nancy. Motions carried.

Old business

Larry Melman said that the Pastoral Support Committee has not met, but they hope to meet soon. Preschool Directors search continues with help from Julie Klopke. Rose Bredlau will replace Lou Ann Jenson on the Call Committee.

Pastor informed the board that Rick Pump talked to him about updating the outdoor Nativity scene. Rick will need help with the design and possible construction work.

The Budget Committee for next fiscal year needs to begin meetings soon. This group consists of Larry, Norm and Nancy.

New business

Larry Melman asked about terms for board officers and whether our manual clearly states how long the chairperson can serve. We concluded that a yearly vote should be conducted. Hence, Ken moved to elect the same officers; Nancy gave a second. Motion carried.

Ken pointed out some legal concerns surrounding upcoming voters meetings. Article VIII of the Constitution and Bylaws states: *“Everything owned by the congregation, whether movable or fixed, is the estate of the congregation. Three-fourth (3/4) of voting members present at (2) separate, publicly announced meetings must approve the sale or purchase or erection of buildings.”* He asked Nancy to research the legal implications of this article.

The board reviewed the Budget Performance Report for December which contained financial data for both TLC Preschool and Trinity. Board discussion highlighted deposit in Joyful Living account versus building expansion account.

Nancy informed us that on page nine of Trinity’s Constitution and Bylaws it states that all official meeting minute require signatures. *“The minutes shall fully disclose all actions taken and be signed by the chairperson and secretary.”* This has not been done and the board agreed that it should be corrected.

A Church booth for Huntley Business Expo on March 2nd requires organizing. A Special Event Team co-chaired by Rose, and possible chaired by Keith Bereolos, would handle future church outreach events, such as the Farmers Market and Very Merry Huntley.

Pastor described problems with temperature programming on the boiler. He hired J M Mechanical out of Lakewood to fix this issue. The head trustee position remains vacant so building maintenance is sporadic. In the future, a paid building manager may be required. The board discussed the pros and cons of that option.

He also suggested that the Ministry Board advocate for Trinity staff members by creating policy(s) to improve the working relationships between the congregation, board and staff. The board must handle the church’s administration tasks so that Pastor and the Elders can provide for the spiritual need of the congregation and the local community.

Pastoral Report

(See attachment)

Meeting closed with the Lord’s Prayer.

Adjournment was at 8:37 p.m.

Next meeting: Thursday February 7th at 6:30 p.m.

Bridgid Furmanek

02/07/19

Secretary

Date of approval

Chairperson _____

Secretary _____