



Minutes of the Trinity Lutheran Church Board of Ministry Directors, Huntley, Illinois

Call to order

A regular meeting of Board of Ministry Directors was held on November 09, 2017.

Attendees

Present and acting as directors were:

Larry Melman, Chairman

Norm Fossmeyer, Vice Chairman

Bridgid Furmanek, Secretary

Nancy Dvorak

Lou Ann Jensen

Ken Ladage

Chuck Yerke

Absent

Robert A. Hoffman, Pastor

Chairman Melman began the meeting with prayer. Ken Ladage moved to approve the October 26th minutes with a second from Nancy Dvorak. Last meeting's minutes approved.

Old business

Larry Melman explained the mold remediation process that Gardner Services provided in the TLC Preschool office. A 550 air scrubber removed mold spores and purified the air. A new HEPA air filter runs continuously to remove any new mold spores.

Trustee John Goers agreed to locate a roofing company. Hogan Roofing Company is one of the roofers that Trinity has on file and may be an option.

Nancy Dvorak prepared and submitted TLC Preschool's annual report that was due November 1, 2017. Need to discuss with Pastor the implementation of a new Board of Education.

After reviewing a final six month budget, the board prepared an explanation of the line items listed, as well as discussing how to best present the financial information to our congregation. Plan to have a secret ballot; a simple majority is required to pass the budget.

The directors revised section three, Pastor Limitations. After the final draft is approved for this section, a discussion of section four, Actions Requiring Board Approval, will begin.

Larry requested a purchase quote to buy the office copier, which is currently leased. Because of the terms of the lease agreement, Trinity has spent close to what a new copier would cost in rent and overage fees.

New business

Chuck Yerke mentioned that outside lights are not coming on soon enough now that day light savings time has ended. The entrances are very dark and this presents a safety concern. Exterior timers should have the lights go on at around 4:30 p.m., but this has not been the case.

The board discussed having the meeting minutes e-mailed to individual members of the congregation in addition to posting them on the bulletin board and on Trinity's webpage.

The November 5th shooting at First Baptist Church in Sutherland Springs, Texas emphasized the need for an active shooter policy. Other emergency procedures (fire, tornado, medical, etc.) require written documentation, as well as implementation and periodic review. Chuck Yerke and Bridgid Furmanek have example emergency procedures manuals from their places of employment that they will share with the board. Ken Ladage offered to contact Willow Creek for information about their recent safety seminar.

The directors discussed locking doors during Saturday and Sunday worship as a way to provide additional security. The consensus was that this measure would provide minimal help at best. Additional concerns pertaining to security will be on next meetings' agenda.

Meeting closed with the Lord's Prayer.

Adjournment: 9:02 p.m.

Next meeting: Thursday November 30th at 6:30 p.m.

Bridgid Furmanek

11/30/17

Secretary

Date of approval