



# Minutes of the Trinity Lutheran Church Board of Ministry Directors, Huntley, Illinois

## Call to order

A regular meeting of Board of Ministry Directors was held at Trinity Lutheran Church on August 30, 2017 at 7 p.m.

## Attendees

Present and acting as directors were:

Larry Melman, Chairman

Norm Fossmeyer, Vice Chairman

Bridgid Furmanek, Secretary

Nancy Dvorak

Lou Ann Jensen

Ken Ladage

Chuck Yerke

## Also in attendance

Robert A. Hoffman, Pastor

Pastor Hoffman started the meeting with prayer (Matthew 22: 8-10; Luke 14:12-14; Rev. 19:9). Then the first meeting of the Board of Ministry Directors was convened. Ken Ladage opened discussion of the duties, responsibilities and qualification for the Board's officers. After brief deliberation, it was decided that the ministers who serve three years on the board would hold the officer positions. Nancy Dvorak and Lou Ann Jensen volunteered to serve one year. Ken Ladage and Chuck Yerke will serve two years. Of the remaining three directors the board nominated and elected Larry Melman as Chairman, Norm Fossmeyer as Vice Chairman and Bridgid Furmanek as Secretary.

## New business

Doxology in Orlando, Florida from January fifth through seventh of 2018 presents an additional opportunity for training. Pastor Hoffman invited the Board of Ministers to attend this liturgical conference if possible. A full description of the program will be presented at the next board meeting.

Ken gave a brief review of two books that the board will use for training. The books, *Reinventing Your Board: a Step-by-Step Guide to Implementing Policy Governance* by John and Miriam Carver and *Structure for Mission* by Kurt Bickel and Les Stroh, were agreed upon as useful resources to utilize. Bridgid offered to find additional copies of the above titles so that each director can study them.

Because of his knowledge of policy governance, Ken kindly agreed to begin a rough draft of the Board Policy Manual. An analysis of the first sections of this draft should begin at the next meeting.

An outline for a policy governing the driving outreach ministry has become necessary. The board plans to write an official policy which defines this mission as offering rides to church and/or church sponsored events only.

The board discussed the creation of new ministry teams and additional support for current teams. Some ideas for new teams included Habitat for Humanity and Bake sale fundraisers.

Building maintenance concerns included mold count and air quality test in the preschool offices. Also, a pest control company located the church's bat infestation and will deal with this ongoing problem soon.

There being no further business, we moved to adjourn the meeting with prayer.

Adjournment was at 8:20 p.m.

## Announcements

Next meeting: Thursday September 14<sup>th</sup> at 6:30 p.m.

Bridgid Furmanek

Secretary

09-14-17

Date of approval