



Minutes of the Trinity Lutheran Church Board of Ministry Directors, Huntley, Illinois

Call to order

A regular meeting of Board of Ministry Directors was held at Trinity Lutheran Church on September 14, 2017 at 6:30 p.m.

Attendees

Present and acting as directors were:

Larry Melman, Chairman

Norm Fossmeyer, Vice Chairman

Bridgid Furmanek, Secretary

Nancy Dvorak

Lou Ann Jensen

Ken Ladage

Chuck Yerke

Also in attendance

Robert A. Hoffman, Pastor

Louise Johnson, Treasurer

Pastor Hoffman started the meeting with prayer. Then the second meeting of the Board of Ministry Directors was convened. Ken Ladage moved to approve the August 30th minutes with a second from Nancy Dvorak. Last meeting's minutes approved.

Old business

Pastor provided additional information about the Doxology training at the Lutheran Center for Spiritual Care and Counsel in Orlando, Florida. This Encore training event on January 5-7, 2018 is for pastors and lay leaders. The objectives are to review servanthood models and strategies that equip them to respond to real parish challenges. Engaging modules and presentations will renew and assist parish leaders to serve their congregation with new appreciation for and zeal to support their pastor's ministry. See complete course information at <http://www.doxology.us/2017-fl-encore/>.

New business

Chairman, Larry Melman briefly discussed the Board of Ministry Director's pledge and each minister's obligations and responsibilities. The pledge requires each of us to attend Sunday Bible Study, but so far that has not been happening. Hopefully attendance will improve now that summer vacations are coming to an end.

Treasurer, Louise Johnson presented the board with copies of the budget for fiscal year 2016/2017 and the operating profit & loss budget performance for September. The Board will analyze the budgets for the church and each of its teams. It is the Board's job to plan for costs and control each line item so that expenses match the budget's allocated funds. Going forward, the ministers will preview a six month budget for approval. The fiscal year will change from fall to summer. Going forward, the fiscal year will start July 1st and end June 30th.

Ken presented the Board with rough drafts of four sections of the Board Policy Manual. The Board reviewed Strategic Direction 1.1-1.9. Editing of this section will continue at our next meeting, as well as the next section, Board of Ministry Director's Self-Discipline.

Larry mentioned that John Drafall will need to be removed as signatory on the church checking accounts. Typically the two people authorized to sign checks have been the Treasurer and the Chairman. However, since the Treasurer and Chairman are from the same family, Larry declined this duty. Norm Fossmeyer, as Vice Chairman, volunteered to take his place as account signatory. The Board of Ministry Directors unanimously approved his appointment.

Pastoral Report

We currently have seventeen confirmation students. Four members of the congregation help with worship service at Clarendale. Pastor Hoffman visits a resident from Deer Path who wants to receive the Lord's Supper. He also led worship there twice this month.

Bob and Diane Chamberlain seek transfer to Trinity; Alan & Joyce Scott transferred in from St. Peter in Schaumburg, and three people from Clarendale regularly attend church at Trinity.

Pastor met with missions and Altar Guild concerning their budget for next fiscal year; he plans to meet with trustees and parish fellowship soon. These teams should have budget numbers ready by next month.

This year TLC has 101 students! About a dozen students could not attend because of transportation problems, drop-off and pick-up times, moving, and other issues. Vicky may adjust the times and classes for next year in order to accommodate more families.

Louise continues the rebuilding of Shepherd Staff after a computer virus erased all its data. Jamie is using paper files for our members until all data is reentered. Chris Furmanek installed an older version of Shepherd Staff, but it's not complete.

Oktoberfest committee processed the last stages of account settlement and should have the final numbers next week.

Because our building is in serious disrepair, additional trustees are needed. Other building concerns include our bat infestation and two water leaks in the roof. One leak is located in the

sacristy, and the other is by the boiler room next to Vicky's office. This second one created a lot of black mold, causing respiratory problems for the preschool staff. Pastor contacted our insurance company to see if they will cover the expenses for repairing the roof and mold removal. Pastor continues to look for an electrician to install new lighting for the nave, sanctuary and overflow room.

Elders will receive a new, updated job description at their next meeting. They will be asked to assist the Mission committee with identifying families who need of help during the Christmas season. The Mission and Fellowship committees are organizing a bake sale for November 2nd and 3rd. The proceeds of which will go to a foreign missionary.

Deer Path ride situation remains an on-going concern. A bus to transport children and adults was discussed, but there was no resolution of this topic.

On the horizon, a special voters meeting will take place on Sunday, September 17th at 11:30 a.m. The sole purpose of the meeting is to nominate candidates for the Northern Illinois District. President, Vice President, Circuit Visitor, and Secretary for the NID require parish nomination. In addition, our congregation will take nominations for the Board of Directors, Concordia University Chicago Board of Regents; and decide on voting delegates for the NID convention (Pastoral, Lay, Alternate).

Meeting closed with the Lord's Prayer.

Adjournment was at 8:15 p.m.

Announcements

Next meeting: Thursday September 30th at 6:30 p.m.

Bridgid Furmanek

09-30-17

Secretary

Date of approval