



Minutes of the Trinity Lutheran Church Board of Ministry Directors, Huntley, Illinois

Call to order

A regular meeting of Board of Ministry Directors was held at Trinity Lutheran Church on October 12, 2017 at 6:30 p.m.

Attendees

Present and acting as directors were:

Larry Melman, Chairman

Norm Fossmeyer, Vice Chairman

Bridgid Furmanek, Secretary

Nancy Dvorak

Lou Ann Jensen

Ken Ladage

Chuck Yerke

Also in attendance

Robert A. Hoffman, Pastor

Louise Johnson, Treasurer

After an opening prayer by Pastor Hoffman, the fourth meeting of the Board of Ministry Directors commenced. Ken Ladage moved to approve the minutes with a second from Lou Ann Jensen. Last meeting's minutes approved with minor corrections.

Old business

Chairman Larry Melman led a review of edits completed in the Board of Ministry Directors Policy Manual. A motion to approve section one, Strategic Direction was made by Chuck Yerke and seconded by Norm Fossmeyer. Motion carried. A motion to approve section two, Directors' Self-Discipline was made by Ken Ladage and seconded by Lou Ann Jensen. Motion carried.

Gary Schultze recommended a roofing company to repair the leak in the sacristy and new leaks found near the back entrance and narthex. Roof leaks in preschool area not included at this time, because the double roof will need more specialized work.

Treasurer, Louise Johnson presented a new budget spreadsheet and summarized what the BOMD finance committee has accomplished. The committee will prepare a formal budget proposal to present to the congregation during the November 19th Voters Meeting.

Louise discovered fund problems in QuickBooks as she transitions to using Shepherds Staff. She is entering financial data in both programs until the end of the year. The new payroll service will calculate taxes and exemptions for Trinity staff and cost far less than hiring a CPA.

Ken Ladage asked if church's insurance policy covers indemnification. A review of our current insurance policy is necessary to see if we are covered for financial liability as described in the Trinity's bylaws (section 9).

New business

The Missions team and Trinity Elders plan to create a partnership with a foreign missionary. Rachel Meyer, a missionary to Uganda, invites Trinity to support her work. She received a BA degree from Concordia University Chicago, River Forest and a master's degree from Walden University. Both degrees are in elementary education. If Rachel is selected, she will provide updates through newsletters and visits to our congregation.

We added AGM Heating & Cooling as an alternative or second option when our current HVAC vendor is unavailable.

Chuck Yerke suggested that a director should attend Huntley's Chamber of Commerce meetings. We pay yearly membership to the Chamber so we should be taking advantage of services provided and network opportunities with local businesses. Chuck also mentioned that the Chamber's help with advertisement is very beneficial.

Pastoral Report

On Saturday the 21st, the Confirmation students will help pack food for Feed My Starving Children in Libertyville. Confirmands attend Walcamp on November 11th and 12th. A fund-raising bake sale will take place Sunday October 15th.

Pastor Paul and Karren Krause, who regularly attend Trinity, are officially transferring into the Church. Wayne and Shirley Shoup are transferring to Saint Matthew Evangelical Lutheran Church in Lemont.

Jamie DeLaCruz designed new memorial cards; updated and redesigned the Church's website; and continues to make improvements to Shepherds Staff.

Trustees plan to install new and brighter flood lights with LED bulbs in the roof peak to provide more light for the parking lot.

Ironwood Environmental, Inc. will check the mold problem in the preschool next week. The company will provide a free estimate for mold remediation.

Larry Melman volunteered to attend the Doxology training in January of this coming year. Meeting closed with the Lord's Prayer.

Adjournment: 9:22 p.m.

Next meeting: Thursday October 26th at 6:30 p.m.

Bridgid Furmanek

Secretary

10/26/17

Date of approval