

TRINITY LUTHERAN CHURCH

Council Meeting Minutes

June 15, 2021

NEW MEMBER ORIENTATION With Executive Committee at 6:30

MEMBERS PRESENT: (Council Meeting) Colleen Guilfoile, Sherry Holt, Cathy Johnson, David Johnson, Nancy Johnson, Craig Martin, Leroy Mitchell, Pastor Terry Nordheim, Gary Peterson, Linda Popa, Katie Roche

MEMBERS ABSENT: Pastor Karri Anderson, Jackie Otte, Heather Wehrenberg

MEETING CALLED TO ORDER AT 7:05 by Craig Martin, President

DEVOTIONS: Cathy Johnson

APPROVAL OF THE AGENDA: MM by Leroy Mitchell to approve the June agenda. MS by Sherry Holt. MP.

APPROVAL OF THE MAY COUNCIL MEETING MINUTES: MM by Colleen Guilfoile to approve the May Council minutes. MS by Leroy Mitchell. MP.

1. SENIOR PASTOR REPORT--Pastor Terry:

- Trinity is now on the 2021 summer worship schedule. The single service will be held at 9:30 a.m. weekly, alternating between indoor worship and outdoor worship. A weekly, outdoor coffee hour will be offered following the Sunday service.
- The MTF will be posting positions in July and looking at the financial parameters for hiring.
- At the Special Congregational Meeting, authority was given to the Council to appoint a Building Renovation Committee. The Capital Improvement Task Force met with the ELCA consultant to review plans for that Committee.
- Endowment funds were approved for Matt to update the sound system for live-stream worship and bring the headsets and microphones up to speed, including wireless headsets for band members.
- Baptisms and funerals are being held in church again, and there was discussion on a new member class taking place in the fall.
- The date for the next Guatemala Mission trip is still up in the air..possibly the fall of 2021 or spring of 2022?
- There are staff vacations and Youth trips coming up soon.

2. ASSOCIATE PASTOR REPORT--Pastor Karri:

3. TREASURER REPORT--Sherry Holt:

- Trinity is doing well, financially, and giving is consistent.
- May Income and YTD Income:
 1. May Budget--\$38,661.65
 2. May Actual--\$35,646.57
 3. YTD Budget--\$222,508.60
 4. YTD Actual--\$209,286.69
- May Expense and YTD Expense:
 1. May Budget--\$42,217.07
 2. May Actual--\$35,526.48

3. YTD Budget--\$219,615.35
 4. YTD Actual--\$200,280.44
- May Income Less Expense and YTD Income Less Expense:
 1. May Budget--\$794.65
 2. May Actual--\$120.09
 3. YTD Budget--\$2,893.25
 4. YTD Actual--\$9,006.25

MM by Sherry Holt to close the Trinity Lutheran Church credit card account of Melinda Carroll Mader (Mindy) and remove her name as an Authorized Business Officer. MS by David Johnson. MP.

MM by Sherry Holt to open a Trinity Lutheran Church credit card account with a limit of \$2,500 for Rachel Molina and add her name as an Authorized Business Officer. MS by Katie Roche. MP.

- There was discussion on holding the external audit. Names and firms for the external audit are still being discussed. Funds to pay for the audit will come from the Operational Reserve.

4. OLD BUSINESS:

- ReStart Committee Update--Russ Morris--absent--Gary Peterson said the ReStart Committee met a week ago. The number of Covid-19 cases have fallen in the county, and the number of vaccinated people exceeds 50%. The three tools in place used to protect Trinity's members--wearing masks, social distancing, and being outdoors are now down to observing just one of those tools. For those worshiping indoors, the Committee recommends wearing masks as mandatory, and you can sit where you want, pass offering plates and continue with the Communion packets for now. When worship takes place outdoors, the one tool of being outdoors is already in place. Groups of up to fifty can come inside for social gatherings, but people will still need to socially distance when masks are removed.

Vi Chilstrom's 100th Birthday will be celebrated outside on the deck area after the Sunday service on June 27th.

- Bequest Fund Distribution Language Revision/Vote Needed--Craig Martin--Craig felt that an amendment was needed to the motion made, seconded, and passed at the May meeting that said "the Executive Committee take on the role and responsibility of the Bequest Distribution Committee functions." David said that the Executive Committee should be the receptacle for Bequest applications from the Bequest Committee. After further discussion, the amendment would say that the Executive Committee would then make application recommendations to the Council.

MM by Craig Martin to amend the main May meeting motion to say that the Executive Committee upon review of Bequest Fund applications will make recommendations to the Council for final approval. MS by Katie Roche. MP.

- Formal Appointment of Building Committee (review the charge and motion from Annual Meeting--5-9 members with Council President and Senior Pastor as non-voting)-- Discuss Possible Names and Plan for Contacting Individuals--there was discussion about a list of potential members. Potential members will be contacted, and the hope is to have at least five names on the list by the July Council meeting. The Call for Committee volunteers will also be posted in the Church newsletter.
- Constitution Revision/Update--Special Congregational Meeting on June 27, 2021 to Approve--Colleen said there will be one more Q&A information session on Wednesday, June 23rd regarding the updated Constitution and Bylaws. Colleen has submitted the updated Constitution back to the Synod for approval. She has followed all of the appropriate steps and timeline regarding changes and submission to the Synod and Congregation. We will need written ballots for the vote at the Special Congregational Meeting. The vote to approve the updated Constitution and Bylaws needs to pass by a two-thirds majority.
- Scholarship Foundation/Dedicated Fund Discussion--Possible Option-- there was discussion about the fact that Trinity already has scholarship funds available for religious training, and they rarely get used up. The suggestion was made to divide that scholarship fund in half (approximately \$7,500) and dedicate them for education other than religious training. If there were funds left over from that \$7500, they could be invested in MIF to gain interest. The thought was that if we created another separate, dedicated Endowment Fund for scholarships, getting those scholarship funds where they need to go would really slow down. Now, the Scholarship Committee would still be there, "under the arm of Endowment and would move forward without having to create a whole new Endowment Fund."
- Staffing Updates/Vacancies: Music Director, Choir Director, Organist--Monetary Concerns--Katie--the MTF met and decided on a job description for Music Director. It is ready to post once they know more about the financial part of it. The salary will need to be competitive, depending on job experience, and MTF will put together a hiring committee. Katie put together an Interview Committee, and the Personnel Committee will put together a job offer. The plan is to work on the financial part of it and have the position ready to post by July 15th on "Indeed".

5. NEW BUSINESS:

- Council Member Committee Liaison Assignments--Council Member Liaison assignment list handed out.
- Council Retreat or Get-Together Discussion--what are the major issues we see coming up this year and how can we plan for a Day Retreat? Suggestions were--July 31st, August 14th, August 21st, and August 28th. The consensus so far is July 31st, probably 8:00-3:00.
- Trinity Garage and Bake Sale--the sale is planned for August 4th-7th. There is a list of items to accept for the sale. Witness and Outreach is working on where the proceeds will go.

MM by Colleen Guilfoile to give the proceeds from the Trinity garage and bake sale to Spit and Shine, Boy Scouts, Altar Guild, Youth, Path to Home, and Outer-Wear. MS by Sherry Holt. MP.

Everything for the garage sale will be stored outside, no guests will be allowed inside the building, and the Boy Scouts will stay overnight and camp outside. No clothing will be sold at the sale this year.

6. REMINDERS:

- Who will volunteer to do devotions for July?

7. CLOSING PRAYER:

- Craig Martin led us in the Lord's Prayer

8. Adjourn:

- MM by Gary Peterson to adjourn the meeting at 9:02 P.M. MS by Nancy Johnson. MP.

Minutes Submitted by Cathy Johnson, Secretary