

Trinity Lutheran Church
Church Council Minutes
March 17, 2018

Members present: Paula Anderson, Rob Anderson, Phil Deimel, Jill Eisfelder, Terry Hogenson, Ken Kramer, Pastor Terry Nordheim, Gary Peterson, Rachel Carlson, Karin Vukich, Carol Wolsky, & Ross Peterson

Members absent: Guy Aki, Gary Peterson, & John Swenson,

Guests present: Church Staff

1. Carol Wolsky led the council in devotions
2. Agenda was approved with four additions, including an agreement to discuss 1) church boiler maintenance, 2) new credit card authorizations, 3) council liaison appointment to safety committee 4) replacement of church windows in the Kirvida lounge.
3. February Council minutes approved
4. Senior Pastor's report: Pastor Terry summarized some staffing matters. Pastor Brad has made the decision to not retire for now. Pastor Terry has accepted resignation from Melissa Vrudny. He will be reaching out about finding a replacement for the audio-visual position. Terry has created temporary task lists for custodial needs due David's injury (not related to work at Trinity), and he introduced the new Business Administrator Amber to the Council.
5. Treasurer's report was provided by Phil D and the summary is attached
6. Business
 - a. RETREAT PAYMENT: Council retreat payment was discussed for use of the Luther Point camp facilities. The bill was presented and up to \$1,100.00 was authorized for payment from undesignated funds. Phil D made the motion to approve payment and Ross P seconded. Motion was passed unanimously.
 - b. CREDIT CARD AUTHORIZATIONS: Because of new hires and departures, a new credit card needs to be obtained for church building purposes in Amber VanHorn's name and old cards in Bette Braun-Auten's name canceled. A motion was made to authorize Twyla to obtain/cancel the credit cards and to serve as an additional Church's authorized representative with the credit card company, along with council president. Motion was made by Jill E, seconded by Phil D. Motion passed unanimously.
 - c. MIDCO UPDATE: Installation of the new Midco equipment did not go smoothly, but things are adequate now. Special thanks was given to Amber for her patience in working out the details.
 - d. CHURCH SUPPLY PROCUREMENT CHANGE: Amber has worked with STAPLES ADVANTAGE to obtain a new quote for church office, janitorial, and kitchen supplies. Significant saving will be realized on an annual basis through the change. Coffee service, however, will continue with current vendor. A motion was made to authorize the payment of a \$299.00 membership fee to the new company. Amber will now take over ordering of custodial and office supplies. A process for ordering supplies for the church will be developed by Amber and Pastor Terry and discussed with David upon his return. Motion was made by Jill E, Seconded by Ross P. Motion passed unanimously.
 - e. REQUEST TO USE CHURCH FACILITIES: Agreement was reached with a local community choir to use the church facilities, as authorized by Council in February.
 - f. BOILER MAINTENANCE: A quote to perform maintenance on our boiler was received. Given the age of the boiler, maintenance work can likely only be performed by a few specialized companies. Per our policy, an additional quote for the work will be obtained and the issue will be discussed at our next council meeting.
 - g. KIRVIDA WINDOWS REPLACEMENT: Discussion at the previous meeting of refurbishing the Kirvida Lounge, concerned the building committee. The windows in the lounge have lost their seal and there are signs of rot to the bottom sills. Currently, however, there is no sign of water intrusion. Building committee has obtained quotes for replacement. The question of whether replacement should be handled before renovation was discussed at length. No decision was reached. Carol agreed to contact the window company about timing of replacement. Further discussion will occur at the next council meeting.
7. Meeting Adjourned. Ross P made the motion to adjourn. Jill E seconded. The motion carried unanimously.