

Preschool Board Meeting Minutes
May 12, 2022, 6:30–7:10 pm

Attendees: Carol, Nicole (via Teams), Erin, Christy, Steve, Pastor, Kristina, Nancy, Beth

Prayer - Pastor opened with prayer

Minutes

- April minutes reviewed: amended to include Shana under Treasurer Report between parentheses
- Approved: Nancy; 2nd Carol

Treasurer Report

- Treasurer Report reviewed; Approved: Erin; 2nd Nancy
- Approved: Nancy; 2nd Beth: Employee bonus checks delayed until grant check reissued with corrected name of payee
- Eventually, an executive session will be used to determine the distribution of grant award among staff

Director Report

- 17 PreK in 2022–2023
- 12 Tu/Th in 2022–2023
- Flash drives purchased to do pictures for families
- Mom's Day went well
- Kristina sent email to family regarding upcoming staffing changes
- Kristina provided her summer hours to the board
- August 24, 2022: Parents' Night
- August 31, 2022: Open House
- Missing Perfect Pastries order resolved
- Parent recently reported discrepancy in Vanco service fee for online payment: total after fee was less than known total due

New Business

- Fred talked to Becky McClure (SeeSaw) and SeeSaw is looking to rent a space for continuing their program; not currently releasing their staff
- May 23 staff luncheon: Portillo's at 12:30 at church
- New playground equipment is at the preschool
 - sandblasting, painting and rubber coating planned: some budget will be required
 - installation to occur after VBS

Old Business

- Steve anticipates additional email from INCCRA, the grant-awarding organization, about tracking the distribution of grant funds
- Pastors' meeting: other preschools going through similar discussions re staff increases
- June meeting cancelled

Transition to Executive Session

Next Meeting: Thursday, July 21, 2022, at 6:30 p.m.

Minutes respectfully submitted by Erin Real

LITTLE SAINTS PRESCHOOL

MONTHLY LEDGER

June 30, 2022

CHECKING ACCOUNT

Account Number: ----0771

INCOME

Date	Description	Amount	Balance
			\$ 24,142.79
6-Jun-2022	Memorials - Donations	\$ 2,000.00	
27-Jun-2022	INCCRRA - CCWB Bonus	\$ 5,280.00	

Total Income \$ 7,280.00 \$ 31,422.79

EXPENSES

Date	Check #	To	Code	Description	Amount
3-Jun-2022	2740	St. Peters - May Salaries	6A		\$ 4,454.89
24-Jun-2022		Instant Ink	1B		\$ 6.36
27-Jun-2022	2741	C. Petersen - End of Year Party			\$ 93.62

LITTLE SAINTS PRESCHOOL

MONTHLY LEDGER

June 30, 2022

	\$	-
Total Expenses	\$	4,554.87

Checking Account Balance

\$ 26,867.92

Tuition Assistance Fund Balance \$ 814.00

General Fund Balance \$ 26,053.92

LITTLE SAINTS PRESCHOOL

MONTHLY LEDGER

June 30, 2022

SAVINGS ACCOUNT

Account Number: ----1226

DEPOSITS

Date	Description	Amount	Balance
	Balance Brought Forward		\$ 911.26
09-30-21	Interest	\$ -	
			\$ 911.26

WITHDRAWAL

Date	To	Amount	
		\$ -	\$ -
			\$ -

Savings Account Balance \$ - **\$ 911.26**

PETTY CASH FUND

DEPOSITS

Date	Description	Amount	Balance
	Balance Brought Forward		\$ 97.00
	Replenish Fund	\$ -	
			\$ 97.00

WITHDRAWAL

Date	To	Amount	
		\$ -	
		\$ -	

Petty Cash Fund Balance \$ - **\$ 97.00**

CERTIFICATE OF DEPOSIT

Certificate #3302014654

Balance		\$ 3,045.18
Interest	\$ -	
		\$ 3,045.18

CERTIFICATE OF DEPOSIT

Certificate #33802018259

Balance		\$ 5,095.76
Interest	\$ -	
		\$ 5,095.76

TOTAL FUNDS AVAILABLE **\$ 36,017.12**