

CONGREGATIONAL ASSEMBLY AGENDA
April 22, 2021

1. Call to Order
2. Opening Prayer
3. Attendance
4. Reading of Previous Meeting's Minutes
5. Treasurer's Report
6. Financial Secretary's Report
7. Pastor's Report
8. Boards / Committees / Guild Reports
9. Unfinished Business
10. New Business
11. Adjournment with Prayer

St Peter's Evangelical Lutheran Church Income & Expense

Jan 01, 2020 through Dec 31, 2020

Account	Budgets 2020		Actuals 2020
			<i>Income</i>
Income	\$	194,250.00	\$ 210,755.52
Other	\$	-	\$ 1,581.72
Offerings	\$	194,000.00	\$ 202,838.00
Envelope	\$	182,000.00	\$ 190,445.00
Loose	\$	12,000.00	\$ 11,653.00
Memorials (I)	\$	-	
Improvement (I)	\$	-	
Misc	\$	-	\$ 740.00
Worship Life	\$	-	\$ 1,437.00
Outreach/Inreach	\$	250.00	\$ 608.00
Christian Education	\$	-	\$ 3,790.68
Bank	\$	-	\$ -
Interest Income - Memorial	\$	-	
Interest Income - Improvement	\$	-	
Interest Income - Savings	\$	-	
Pre-School	\$	-	\$ 500.12
			<i>Actual Expenses</i>
Expense	\$	229,412.74	\$ 198,312.88
Missions	\$	-	\$ -
Synod Ministries	\$	700.00	\$ 484.00
Synod	\$	4,300.00	\$ 3,459.88
Labor	\$	146,662.74	\$ 127,641.15
Building & Maintenance	\$	47,225.00	\$ 44,250.18
Board of Trustees	\$	6,000.00	\$ 5,366.76
Lawn & Landscaping	\$	5,000.00	\$ 5,920.00
Snow Removal	\$	7,000.00	\$ 2,765.00
Electric	\$	5,500.00	\$ 4,685.13
Propane	\$	12,000.00	\$ 7,892.62
Disposal Service	\$	1,700.00	\$ 1,327.46

Eco Water	\$	-	\$	259.52
Building Insurance	\$	8,000.00	\$	9,554.50
Workmen's Comp	\$	1,300.00	\$	1,077.00
Property Tax	\$	425.00	\$	427.22
Janitorial Supplies	\$	300.00	\$	642.97
Buildings (New & Improve) (E)	\$	-	\$	4,332.00
Worship Life	\$	1,875.00	\$	4,157.73
Worship Aids & Supplies	\$	600.00	\$	1,889.26
Contribution Envelopes	\$	325.00	\$	313.83
Music (E)	\$	-	\$	135.00
Portals of Prayer/Luth. Witness (E)	\$	200.00	\$	366.65
Altar Guild	\$	750.00	\$	1,452.99
Christian Education	\$	1,450.00	\$	4,336.47
Outreach/Inreach	\$	11,100.00	\$	1,801.34
Administrative	\$	16,100.00	\$	10,326.61
Church Office Supplies (E)	\$	1,000.00	\$	1,152.40
Technical Assitance Contracts	\$	8,000.00	\$	2,322.00
Office Equipment (E)	\$	2,500.00	\$	2,821.67
Phone(E)	\$	2,000.00	\$	1,106.43
Postage & Shipping (E)	\$	1,000.00	\$	1,486.25
Administrative Miscellaneous (E)	\$	600.00	\$	730.46
Internet (E)	\$	1,000.00	\$	707.40
Bank	\$	-	\$	700.40
general misc	\$	-	\$	55.00
Preschool (E)	\$	-	\$	1,100.12
Income less Expense	\$	(35,162.74)	\$	12,442.64

f over.

over for 2020

St Peter's Evangelical Lutheran Church Income & Expense

Jan 01, 2021 - March 31, 2021

Account	Budgets 2021		Actuals 2021
Income	\$	192,000.00	\$ 49,725.17
Other	\$	-	\$ 2,134.60
Offerings	\$	192,000.00	\$ 46,549.00
Envelope	\$	180,000.00	\$ 43,313.00
Loose	\$	12,000.00	\$ 1,436.00
Memorials (I)	\$	-	\$ 1,560.00
Improvement (I)	\$	-	\$ 240.00
Misc	\$	-	\$ -
Worship Life	\$	-	\$ 641.96
Outreach/Inreach	\$	-	\$ -
Christian Education	\$	-	\$ 383.49
Bank	\$	-	\$ 16.12
Pre-School	\$	-	\$ -
Expense	\$	253,883.63	\$ 61,944.14 <i>Actual Expense</i>
Missions	\$	5,775.00	\$ -
Synod Ministries	\$	3,800.00	\$ -
Synod	\$	5,650.00	\$ 2,500.00
Labor	\$	148,038.63	\$ 36,056.79
Building & Maintenance	\$	59,800.00	\$ 15,816.55
Worship Life	\$	2,525.00	\$ 1,581.82
Christian Education	\$	2,700.00	\$ 419.97
Outreach/Inreach	\$	14,450.00	\$ 272.00
Administrative	\$	10,325.00	\$ 4,731.63
Bank	\$	820.00	\$ 235.24
general misc	\$	-	\$ 330.14
Preschool (E)	\$	-	\$ -
Income less Expense	\$	(61,883.63)	\$ (12,218.97)

2020

Date	Account	Memo	Amount	Running Balance
12/31/2020	<u>Improvement</u>	offering 2020	\$ 1,422.00	\$ 66,921.62
12/31/2020	Improvement	interest	\$ 2.78	\$ 65,499.62
11/30/2020	Improvement	interest	\$ 2.59	\$ 65,496.84
11/01/2020	Improvement	interest	\$ 3.04	\$ 65,494.25
10/05/2020	Improvement	monies for parking lot	\$ (31,417.00)	\$ 65,491.21
09/30/2020	Improvement	interest	\$ 4.05	\$ 96,908.21
09/25/2020	Improvement	offering 2020	\$ 2,025.00	\$ 96,904.16
09/25/2020	Improvement	new out building	\$ (4,548.00)	\$ 94,879.16
08/31/2020	Improvement	interest	\$ 3.94	\$ 99,427.16
08/11/2020	Improvement	offering 2020	\$ 245.00	\$ 99,423.22
08/02/2020	Improvement	interest	\$ 4.47	\$ 99,178.22
06/30/2020	Improvement	interest	\$ 4.04	\$ 99,173.75
06/29/2020	Improvement	offering 2020	\$ 640.00	\$ 99,169.71
05/31/2020	Improvement	interest	\$ 4.17	\$ 98,529.71
04/30/2020	Improvement	interest	\$ 4.04	\$ 98,525.54
03/31/2020	Improvement	interest	\$ 5.25	\$ 98,521.50
03/01/2020	Improvement	interest	\$ 6.03	\$ 98,516.25
02/02/2020	Improvement	interest	\$ 7.10	\$ 98,510.22
01/24/2020	Improvement	offerings from 2019	\$ 90.00	\$ 98,503.12
01/01/2020	Improvement	Initial balance	\$ 98,413.12	\$ 98,413.12

END

2020

Date	Account	Memo	Amount	Running Balance	END
12/31/2020	memorial	donation	\$ 1,075.00	\$ 18,174.98	↙
12/31/2020	memorial	interest	\$ 2.32	\$ 17,099.98	
10/05/2020	memorial	parking lot	\$ (31,000.00)	\$ 17,097.66	
09/30/2020	memorial	interest	\$ 0.10	\$ 48,097.66	
09/30/2020	memorial	interest	\$ 6.23	\$ 48,097.56	
09/25/2020	memorial	donation	\$ 100.00	\$ 48,091.33	
09/25/2020	memorial	recording device	\$ (3,233.77)	\$ 47,991.33	
08/11/2020	memorial	church compute	\$ (3,281.85)	\$ 51,225.10	
08/11/2020	memorial	donation	\$ 4,725.00	\$ 54,506.95	
06/30/2020	memorial	interest	\$ 6.19	\$ 49,781.95	
03/31/2020	memorial	interest	\$ 6.28	\$ 49,775.76	
02/28/2020	memorial	office computer	\$ (5,429.81)	\$ 49,769.48	
01/24/2020	memorial	donation	\$ 10,700.00	\$ 55,199.29	
01/01/2020	memorial	Initial balance	\$ 44,499.29	\$ 44,499.29	

2020

Date	Account	Memo	Amount	Running Balance
11/30/2020	<u>Savings</u>	interest	\$ 13.88	\$ 45,895.43
10/05/2020	Savings	parking lot	\$ (65,000.00)	\$ 45,881.55
08/31/2020	Savings	interest	\$ 27.86	\$ 110,881.55
05/31/2020	Savings	interest	\$ 28.47	\$ 110,853.69
03/01/2020	Savings	interest savings	\$ 33.08	\$ 110,825.22
01/01/2020	Savings	Initial balance	\$ 110,792.14	\$ 110,792.14

↑ END

Elders Congregational Report – April 22, 2021

1. Worship Attendance:

- Avg Sunday attendance since January: = ~45
- Avg Lent attendance for 2021: 1:30pm = 12, 7:00pm = 18
- Maunday Thursday attendance for 2021: 1:30pm = 10, 7:00pm = 28
- Good Friday attendance for 2021: 1:30pm = 19, 7:00pm = 31
- Easter attendance for 2021: 6:00am = 22, 9:00am = 73

2. Membership Count as of 4/22/2021: Baptized = ~ 108; Confirmed = ~103

3. We will begin alternating indoor/outdoor Worship service on May 2. Weather permitting.

4. Adult Bible study.

- Sunday School hour: Finished a LCMS study related to COVID-19 and began a study on the book of Philippians.
- Thursday 1:30pm: Began “Stuff They Didn’t Teach Me In Sunday School” *weekly*
- Men’s 7:00am Saturday: “Heroes of the Bible” begins 4/24/21
- Quarterly LWML Bible Study: Saturday 4/24 at 10:00am

5. Membership Requests: None

6. Baptisms: None

7. Weddings: None

8. Deaths: None

9. We are working on:

- The membership data base with accurate contact information has been distributed.
- Audio/Visual: a new computer and video camera was installed. Worship services are now available at <https://stpetersevangelical.360unite.com/sermon>
- Constitution and By-laws have been reviewed and voted on. Now sent to NID.
- The Elders are always discussing the congregational concerns for COVID-19.
- Working on people not attending worship or attending sporadically. Calling lists have been assigned to each Elder, President and Vice President.

Trustee Report

Pole Barn: 32 by 30. Finished all the work in three and a half days. Had an inspection on Wednesday and everything is fine. We will pour the concrete floor sometime in early May when the weather gets better. The next step will be to grade the ground around the building. Dave and the Hecker's will do that work. The workers for Cleary were very professional and wonderful to work with. Dave couldn't have chosen a better company than Cleary. We are a showcase building because everyone on Route 47 or Plank road can clearly see it. Already had people looking at it and inquiring about it. This is defiantly a quality building. Once the concrete floor is in, we will start moving things out there to clear up space inside the Church.

Little Pre School Storage Shed: Will be cleaned out and all of the bikes etc. will go into the pole Barn. We have someone who is interested in the shed and will take it away. No need for it anymore.

Old Storage Barn: The Barn will be cleaned out and the table, chairs, etc will be stored in the new pole barn. The Old storage Barn can't be moved and will probably be torn down and burned.

Office Copier: A Gordon Flesh representative was out at Church on Wednesday and cleaned the rollers so there would be no streaks when printing a large number of copies. He said the Printer was in great shape. Also, talked about adding a third drawer because we use three different sizes of paper and we wouldn't have to change out all the time. They will get back to us on price

Kane County Health : Water Sample Suburban labs Dave took care of this.

Fox Valley Fire and Safety: Inspect stove fire extinguisher system. Came out April 13. Will be back in 6 months to inspect the fire extinguisher and alarm system. This usually takes 3 hours. When done, they activate the fire alarms.

Fox Valley Security system: They are not associated with Fox Valley Fire and Safety. They monitor our fire alarm system since 1995. Used to get false signals all the time with fire engines coming out all the time. Everything ok now. There used to be a 4 minute delay but that has been taken care of.

Landscape Contract with Dan Kruger: Total amount is \$4800.00 up \$300 from last year. \$600.00 for 8 months.

Snow plowing 1-3" \$140.00 4-6" \$210.00 7-9" \$280.00 10-12" \$350.00 Shoveling \$45.00 Salt walks \$60.00 Salt Driveway \$180.00
Don't know cost. Depends on snowfall

Almake Appliance Repair: Inspect stove. Neil is our repair man

Inspected 3/25/2020

**Radon Testing: Preferred property inspection services. Paul Smerz.
Will call us when needed**

Lights for entrance to Church: Mentioned at our last Church Council Meeting. Dave has 2 12 foot poles that will be installed behind the brick signs in our entranceway. We will get led lights and Marty Razzo will do the electrical work.

Stain front and Rear entranceway: PK painting will do this when the weather gets warmer. Paul Krause is aware of Pre School and his work will not interfere with them.

Plant grass: On south side of building and along entranceway driveway.

Coat Room: Clean out the tables, chairs and lifts and take down the curtain and move the coat racks to the south wall. This will open up the room for more space

Trustees - FYI

The electronic bell system is not working correctly as far as timing, etc. We are in the process of finding a company to look at that. 3 or 4 years ago we cancelled the maintenance contract with Burdon Bell Company from Indiana, who installed our system. They were charging us \$800 per year to come by and grease the system and look at it. We decided that was quite a bit of money so they have not come in that time. Now the system is not functioning properly, so with the money we have saved, we hope to get this checked out and repaired. The service call is \$495.00 and \$120.00 per hour for whatever work needs to be done. We are hoping for the best possible outcome, but we wanted to be transparent about this. The maintenance person will be coming from Michigan. Chuck Petersen called and talked with the man who will be coming and he doesn't think it will require extensive work, possibly just an adjustment, but that remains to be seen.

Christian Education Committee
Report
Voter's Assembly on April 22, 2021

The Sunday School year at St. Peter's will conclude this Sunday, April 25th. We usually go a few more weeks into May, but we did not take off any "school holiday" Sundays this year, and our curriculum is finished, allowing us to be able to begin the next quarter in September.

Thank you to Darlene T, Kathy P and Pam N for teaching in the 3-year old to 4th grade room, Denny Sunderlage in the Grades 5-8 room and Shana for the high school ages. I believe I can speak for all of them in saying that we love what we are able to do and with God's help, we hope the children will grow in their faith and knowledge of the Bible stories and God's Word.

We are pleased that the Quiet Time Bags are being used during worship.

Vacation Bible School will be held the week of July 19. We are planning an in-person VBS, but of course, will be aware of any changes in state or local health guidelines. Masks will be required. Online registration should be up by the early part of May. Anyone who would like to help, can see Pam Neisendorf.

Pastor Eaves is leading a number of Bible Studies, which should give everyone an opportunity to participate.

Pam Neisendorf for the
Christian Education and Youth Committee



**ST. PETER'S EV. LUTHERAN CHURCH
LITTLE SAINTS PRESCHOOL**

CASH FLOW - FISCAL YEAR

June 1, 2020 thru May 31, 2021

MONTH	INCOME	EXPENSE	INCOME-EXP.	BALANCE
Jun 01, 2020				\$ 6,311.62
Jun 30, 2020	\$ 300.00	\$ 3,411.17	\$ (3,111.17)	\$ 3,200.45
Jul 31, 2020	\$ 700.00	\$ 748.92	\$ (48.92)	\$ 3,151.53
Aug 31, 2020	\$ 1,076.80	\$ 507.11	\$ 569.69	\$ 3,721.22
Sep 30, 2020	\$ 5,980.25	\$ 6,531.31	\$ (551.06)	\$ 3,170.16
Oct 31, 2020	\$ 7,524.90	\$ 4,830.15	\$ 2,694.75	\$ 5,864.91
Nov 30, 2020	\$ 15,652.06	\$ 10,322.56	\$ 5,329.50	\$ 11,194.41
Dec 31, 2020	\$ 17,827.48	\$ 18,105.56	\$ (278.08)	\$ 10,916.33
Jan 31, 2021	\$ 5,432.24	\$ 7,605.30	\$ (2,173.06)	\$ 8,743.27
Feb 28, 2021	\$ 7,352.90	\$ 6,028.70	\$ 1,324.20	\$ 10,067.47
Mar 31, 2021	\$ 9,545.34	\$ 5,826.08	\$ 3,719.26	\$ 13,786.73
Apr 30, 2021	\$ -	\$ -	\$ -	\$ 13,786.73
May 31, 2021	\$ -	\$ -	\$ -	\$ 13,786.73
	\$ 71,391.97	\$ 63,916.86	\$ 7,475.11	

TOTAL FUNDS

	Tuition Assistance	Working Funds
General Account Balance		\$ 13,786.73
Tuition Assistance Account Balance	\$ 814.00	
Savings Account		\$ 910.85
Petty Cash		\$ 100.00
CD.....1996 Tuition Assistance Fund	\$ 3,039.91	
CD.....1995 General Account Fund		\$ 5,085.35
	\$ 3,853.91	\$ 19,882.93

TOTAL FUNDS AVAILABLE

\$ 23,736.84



**ST. PETER'S EV. LUTHERAN CHURCH
LITTLE SAINTS PRESCHOOL**

CASH FLOW - FISCAL YEAR

June 1, 2019 thru May 31, 2020

MONTH	INCOME	EXPENSE	INCOME-EXP.	BALANCE
Jun 01, 2019				\$ 20,840.28
Jun 30, 2019	\$ 313.00	\$ 3,388.42	\$ (3,075.42)	\$ 17,764.86
Jul 31, 2019	\$ 750.00	\$ 3,205.80	\$ (2,455.80)	\$ 15,309.06
Aug 31, 2019	\$ -	\$ 4,368.82	\$ (4,368.82)	\$ 10,940.24
Sep 30, 2019	\$ 6,322.49	\$ 4,890.55	\$ 1,431.94	\$ 12,372.18
Oct 31, 2019	\$ 10,085.90	\$ 4,668.54	\$ 5,417.36	\$ 17,789.54
Nov 30, 2019	\$ 8,388.90	\$ 9,981.37	\$ (1,592.47)	\$ 16,197.07
Dec 31, 2019	\$ 16,469.90	\$ 20,051.20	\$ (3,581.30)	\$ 12,615.77
Jan 31, 2020	\$ 5,846.90	\$ 6,886.33	\$ (1,039.43)	\$ 11,576.34
Feb 28, 2020	\$ 6,802.20	\$ 1,570.73	\$ 5,231.47	\$ 16,807.81
Mar 31, 2020	\$ 7,425.50	\$ 10,074.22	\$ (2,648.72)	\$ 14,159.09
Apr 30, 2020	\$ 279.00	\$ 4,821.71	\$ (4,542.71)	\$ 9,616.38
May 31, 2020	\$ 821.15	\$ 4,125.91	\$ (3,304.76)	\$ 6,311.62
	\$ 63,504.94	\$ 78,033.60	\$ (14,528.66)	

TOTAL FUNDS

	Tuition Assistance	Working Funds
General Account Balance		\$ 5,497.62
Tuition Assistance Account Balance	\$ 814.00	
Savings Account		\$ 910.51
Petty Cash		\$ 65.00
CD.....1995		\$ 5,021.77
CD.....1996-Tuition Assistance	\$ 2,023.81	
	\$ 2,837.81	\$ 11,494.90

TOTAL FUNDS AVAILABLE

\$ 14,332.71