
Peace In Christ Church Council Meeting Minutes

Date: 21 January, 2021

Time: 5:30 pm

Council Members: Pastor Tim Ludwig, Eric Hill, Pam Lammi, Paul Hendricks, Grant Forsyth, Stephanie Welch, Nina Baumbach (Discipleship), Heather Hiner (PICLife), Lisa Baker (Finance), Amy Kanuit (Finance), Fred Lewis

Unable to attend: Julie Hendricks, Julie Smith, Larry Erickson

Item	Owner
Call to Order / Welcome (intro of new members)	Eric Hill
Devotion / Scripture - 1 Samuel 16	Pastor Tim
Meeting Process/Cadence	Eric

Fred Lewis, Lisa Baker and Amy Kanuit spoke about the Endowment Fund which was set up. In the Finance Committee's opinion, it would be wise to hire an accounting firm to help manage this fund and other finances because PIC has grown in so many ways. They put together an RFP regarding general accounting cleanup, financial statements and other reports to be retooled, put together stronger internal controls and give budgeting assistance to help council better maintain finances. They sent the RFP out to multiple accounting firms, received numerous replies, reviewed the replies and eventually ended up with two firms, had zoom meetings to discuss their principles and got a better idea of what their firms do, then checked out references. The Finance Committee recommended hiring Kolquist, Seitz and Goldman (KSG) and will work with KSG to figure out what processes they will take over such as payroll, etc. They will not be taking over Pam's role as treasurer. This position's duties will be revamped to be of more strategic importance. KSG will help give us better tools to manage funds. Some discussion followed. Grant made motion to hire KSG, Pam 2nd, no discussion followed. Motion carried.

Eric talked about meeting process for new council members. We meet the 3rd Thursday of each month at 5:30 p.m. He talked about their responsibilities being part of the council. We use Google docs to store all documents for all committees which everyone can go to for reference. He asked them to come to the council meetings with a brief report, if they need help with anything, need approval for something, and to be actively involved with their perspectives for any council discussions being held. We try to be done by 7:00 p.m. but are respectful to all in attendance with their questions, issues, etc. so it may go a little longer.

Reports

1. Secretary Report Julie Hendricks
 - a. December was the last voter's meeting
 - b. November was last council meeting. Approved minutes are in Google docs.
2. Treasurer's Report Pam Lammi
 - a. Endowment fund has been set up at North Shore Bank

- b. There were 3 checks for \$6,100, \$6,200 and \$5,000 put into the church's general fund...council needs to decide what to do with them, put into Endowment Fund, compassion fund or? Pastor made a motion to take the \$6,100 and \$5,000 (\$11,100) and put half into compassion, half to endowment. Grant 2nd, motion passed. Will take the \$6,200 less \$2,500 and Pastor will give to needy families. Regarding our MediaCom invoices...they will be going up from \$149 to \$209. This is for 2 microphones we need to add so we can hear the congregation. We have a bad upload speed so will be going from 10mvps to 20 mvps. Council was okay with that, no motion needed.

3. Community

Open

- a. No report

4. Discipleship

Nina Baumbach

- a. Adult Bible studies are going again. Women's Bible studies will start up again soon.
- b. College Ministry-have 5 kids a night and 37 college care packages have been sent out.
- c. Advent in a Box were given out to 300 families.
- d. Youth Ministry is getting revamped with families helping to plan events.
- e. Families in Faith-new teachers are agreeing to help out but are still looking for more, maybe with the older youth. Eric Borndahl is reaching out for that help.
- f. February 7th they will be handing out Bibles to 3rd graders.
- g. VBS kits ordered, trying to figure out a way to do in person. Date has not yet been chosen as they want to try and get together with other churches as they have in the past. CPH wants to sell 2021 kits only to churches who used the 2020 kits...still a lot of unknowns with Ruth gone, so going to need a lot of volunteers.
- h. Preschool is still in person, plan to continue unless something happens; working on figuring out open house dates.

5. Elders

Open

- a. Should have chairman and secretary by the next time they meet. Incorporated into committee was Julie Hendricks, Barb Bremel and Paula Menzel.
- b. Sat down and started putting together a survey monkey to send to congregation to get input for DCE emphasis...to spend more time with youth or?? This should help the congregation feel more a part of the process. Once survey comes back, they can get profiles of names, district president will throw in some names as well. They can review and reduce those numbers, get people to interview in person or by Zoom. When they narrow down to a more manageable group, they will do background checks. Pastor to check with other pastors for names as well. This is on the front burner, Pastor trying to speed it along.

6. Operations

Paul Hendricks

- a. Paul talked about the new floor, cost was \$3,300, looks gorgeous. They put pads under individual chairs, so they don't scratch. This was completed in a week. John Carlson was key in getting this done, he was there every day to oversee and help complete.

7. PIC Life

Heather Hiner

- a. No report

8. Time and Talent Julie Smith
 - a. Julie is working with Ad Hoc finance committee on coming up with some formal summaries on their work as a committee. They'll need to consider how they want to promote the endowment when everything is squared away.
 - b. They will be working early in the year on preparing some their planned giving documents for use online and hopefully for meeting in person when it's possible.
9. Worship Larry Erickson
 - a. No report

Old Business

1. Sanctuary/Fellowship Hall Flooring Paul Hendricks
 - a. Flooring is done, some talk about maybe doing more
2. Electronic Giving Campaign Julie Smith
 - a. Giving campaign is on the wayside for now
3. Celebrate Recovery Program
4. Review of Church Use Policy Paul Hendricks
 - a. Normal operation, functions to use facility for weddings, need to put in detail
5. Security Plan/Team Pastor Tim / Grant
 - a. On hold for now
6. 2021 Goals Eric Hill
 - a. Last year was at Paul and Julie's, this year need to meet maybe Saturday morning for a couple hours to set up these goals. Pastor mentioned maybe breakfast meeting or lunch meeting after late service.
7. Endowment Committee Eric Hill
 - a. Need to set up Endowment Committee, Eric will talk with Lisa to form this committee. We do have time but want to start working on getting it set up.
8. Financial Consultant/Bookkeeper Lisa Baker
 - a. This can be removed from the list for next meeting

New Business

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| I. Chair duties and responsibilities review | Eric |
| II. Mediacom internet upgrade | Pastor |
| III. Associate Pastor and DCE Call next steps | Pastor |

Next Meeting: Thursday, 18 February

Closing Prayer - Steph closed with prayer

Note:

- The minutes of all the committee meetings will be filed in the church office, posted on the church website, and electronically sent to all members of the council.
- At each council meeting, there will be an opportunity for council members to report on:
 - Major events that their committee has scheduled
 - Recommendations that will need council approval