
Peace In Christ Church Council Meeting Minutes

Date: 28 April, 2020

Time: 5:30 pm

Council Members in attendance: Pastor Tim Ludwig, Pastor Kevin Richter, Ruth Woltmann, Eric Hill, Pam Lammi, Justine Urshan, Dauline Richter, Julie Hendricks, Paul Hendricks, Grant Forsyth, and Mike Herrboldt

Item	Owner
Call to Order / Welcome	Eric Hill
Devotion / Scripture	Pastor Tim Ludwig
Reports	
I. Secretary Report	Julie Hendricks
II. Treasurer's Report	Pam Lammi
We ended March \$10858.55 in the black. Paul Hendricks moved to accept the report. Grant Forsyth seconded and the motion carried.	
III. Community	Dauline Richter
A. Mad Day:	
1. MN Adult and Teen Challenge donation drive: We have all but 3 items and we are following up with those individuals.	
a) They are currently not taking in donations but as soon as they open up we will bring items down to them.	
2. MAD Day in June: We are unsure about what is happening with VBS so we have not met to continue the conversation around this.	
B. Rally Sunday: The tent and bounce houses have been reserved through Doucette's for Sunday, September 13th. We can cancel the reservation at no charge.	
1. The tent will be set up on Friday or Saturday (depending on their schedule).	
2. The tent will be picked on on Monday, September 14th	
3. Bounce Houses will be set up on Sunday morning and picked up the same day.	
IV. Discipleship	Justine Urshan and Ruth Woltmann
A. Preschool:	
1. They are currently doing distance learning in response to the pandemic	
2. 28 students are registered for the 2020-2021 school year.	

3. They are looking to hire a 3rd staff person for next year. We have a list of potential experienced staff members from an area Christian preschool that is closing.

B. DCE Intern Update

1. We have housing for our intern at 19th Avenue East and 4th street.
2. Our intern will start in May.
3. We will create an office space for her.

C. Sunday School

1. Currently reviewing curriculum and looking at samples with the committee.
2. Looking at online based Sunday School.

D. VBS - The committee is thinking about VBS options in keeping with COVID restrictions. We will follow state guidelines. Given that it is unlikely that we will have VBS this summer, the committee is considering other options. Video? home based?

E. Missions

1. Justine Urshan will follow up with Jerry Bernecker in order to facilitate placing a video message from the Dilibertos on the church app.
2. There was a plan to roll out matching missions funds on Palm Sunday and Easter services. This will have to happen another time.

V. Elders

Mike Herrboldt

A. The Director of Parish Music call committee is in place, however this process is slowed due to the COVID pandemic. PIC called staff will use their networks to put a list of potential candidates together.

B. The Pastors and the Elders are evaluating the guidelines for reopening churches so that we can be ready when that is appropriate.

C. The staff have been meeting to investigate what it would take to livestream our services. Thus far we have recorded them on Thursdays for use on Sunday. There was general agreement that moving forward, it will be important to have live services available online as it may be a long time before our most vulnerable members can safely come to services.

1. We need a more robust internet connection in order to live stream. It currently takes 30 hours for us to upload a one hour service. There is a minimal cost increase to change from our current lower quality internet provider to Mediacom. Pastor Kevin Richter will implement this right away.
2. It will also take 2 well trained people to run the audio and video equipment as well as another computer and additional sound and video equipment. Pastor Kevin and Ruth Woltmann put together cost estimates for labor and material costs, which they presented to the PIC Council.
3. Julie Hendricks moved to authorize \$20,000 for part time staff and equipment expenditures in 2020 to augment our online worship experience. Dauli Richter seconded and the motion carried.

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| VI. | Operations | Paul Hendricks |
| | A. We bought a new riding lawn mower. | |
| | B. The state fire marshal did an inspection of the whole building so the preschool can be allowed in any part of the building. There are 7 items that need improvement. We are completing these items. The fire marshal will come back in May to verify that all of the improvements have been completed. | |
| VII. | PIC Life - No report | Jenn Stokke |
| VIII. | Time and Talent - No report | Julie Smith |
| IX. | Worship - see worship items under Elders | No Chair |

Old Business

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| I. | Ad Hoc Finance Committee | Eric Hill |
| | A. Fred Lewis presented the following to the PIC Council. The ad hoc financial committee has met intermittently over the last two years and has addressed several issues. | |
| | B. The group recommends that the PIC Council hire a professional financial consultant. The consultant would focus on big picture areas such as Facilities and Financial Planning. The Lutheran Church Extension Fund has a service called Ministry Clarity Services. We already have a relationship with LCEF through our mortgage. The consultants are two pastors that work exclusively with LCMS congregations. Fred Lewis will have a Zoom meeting with them on May 11th to find out pricing and what they offer. Ultimately the PIC Council would meet directly with these gentlemen. The process would take 8-12 months to complete. | |
| | C. The group recommends that a church of our size should hire professional bookkeeping/accounting services for day to day services. The cost would be about \$24,000 per year. This could be a part time staff member or done through a contract with an accounting firm. This would allow more financial transparency to the congregation and the council through improved reporting functionality. The data that our current system is able to generate are inadequate to make good decisions about our facility and finances. | |
| | D. Paul Hendricks moved to have the Financial Ad Hoc Committee to research a staff bookkeeper vs. a contract and to develop a Request For Proposal to accounting firms and report back to the PIC council. Julie Hendricks seconded the motion and it carried. | |
| II. | Sanctuary/Fellowship Hall Flooring- On Hold | Paul Hendricks |
| III. | Update on DPM - See Elder's Report | Pastor Tim Ludwig |
| IV. | Electronic Giving Campaign - No Report | Julie Smith |
| V. | Celebrate Recovery Program | Pastor Kevin Richter |
| | We have 3-4 people that have volunteered to be leaders. We will not do the leader training or start the program until it is ok to do in person gatherings. | |
| VI. | Digital Sign | Pastor Kevin Richter |
| | It is finished and the last bill was paid. Praise the Lord. | |

VII.	Review of Church Use Policy - On Hold	Paul Hendricks
VIII.	Security Plan/Team - On Hold	Pastor Tim / Grant Forsyth
IX.	Estate Planning - Tabled	Julie Smith
X.	2020 Goals Review - Tabled	Eric Hill
XI.	Offering perspective or policy - No Action	Dauli Richter

New Business

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| I. | Discussion on Paid AV person
See motion above in the Elder's report. | Pastor Kevin |
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Paul Hendricks moved to adjourn. Grant Forsyth seconded and the motion carried.

Pastor Kevin Richter closed with prayer.

Next Meeting: May 21, 2020 at 5:30

Note:

- The minutes of all the committee meetings will be filed in the church office, posted on the church website, and electronically sent to all members of the council.
- At each council meeting, there will be an opportunity for council members to report on:
 - Major events that their committee has scheduled
 - Recommendations that will need council approval