



Peace Lutheran Preschool
Twos Class - Tuesday, 9:30-11:30 am

FOR OFFICE USE ONLY
2020-2021

Date reg. rec'd _____
Reg. fee/date pd \$_____ / _____
May dep./date pd \$_____ / _____

Child's full name _____ Date of birth _____

Name to be called in school (nickname, if any) _____ Circle: Male or Female

Address _____
street city zip

Home/Primary phone _____ OK to put address/phone in directory? ____ yes ____ no

List all adults who will/may be accompanying your child in the Twos class (include name/relationship to child):

_____/_____
_____/_____

Please read and sign: I agree to allow any of the above adults to accompany my child to the Twos class. I will inform them of all class procedures and responsibilities. I understand that the adult who accompanies my child is responsible for my child, and I release Peace Lutheran Preschool of liability.

Signed by one parent: _____ Printed name: _____

Mom/Guardian 1 Contact Info.

Name _____

Cell phone _____

Text capable? ____ yes ____ no

Email _____

OK to put contact info in directory? ____ yes ____ no

Dad/Guardian 2 Contact Info.

Name _____

Cell phone _____

Text capable? ____ yes ____ no

Email _____

OK to put contact info in directory? ____ yes ____ no

List other children in the home and their dates of birth (month/year) _____

List any allergies _____

What church do you attend, if any? * _____ If Lutheran, which synod? _____

Does your family attend church services regularly? ____ yes ____ no

Would you be interested in contact from the pastor or member of Peace Lutheran Church? ____ yes ____ no

**This is for our information only. Preschool admission is not based on religious background or interest.*

Ethnic Origin* (Circle): American Indian · Asian (_____) · African American · Caucasian · Hispanic · Other _____
(optional) country

**In accordance with Biblical principles, state and federal laws, Peace Lutheran Preschool does not discriminate on the basis of race, color, nationality, or ethnic origin relative to admissions or administration of its educational programs.*

How did you find out about Peace Lutheran Preschool? (if a referral, whom can we thank for referring you?)

More on back →

Financial Agreement

Tuition summary*:

Twos class: (Children must be 2 years old by August 31)

- Annual tuition is \$675.
 - For your convenience, we divide the tuition into 9 monthly payments of \$75 each (Sept-May; May's tuition is paid as a deposit at the time of registration).

*Additional fee: non-refundable annual registration fee is \$35.

Financial Agreement with Peace Lutheran Preschool

Enrollment:

1. All past due tuition must be paid before registration.
2. To hold your child's spot at registration, you must submit a check for the registration fee plus a deposit, which is May's tuition paid in advance.
3. The registration fee is not refundable at any time.
4. If a child is withdrawn after June 30, the May tuition (deposit) is not refundable.

Tuition payment:

1. Checks, money orders, cash, or web bill pay through your bank are the forms of payment accepted (no credit cards).
2. Check, cash, and money order payments must be brought in and placed in the locked tuition box in the hallway. If you must mail, put "ATTN: Preschool Administrator" on envelope.
3. Monthly tuition is due on the 1st of each month (Sept. – April). You may also pay for multiple months at once in advance.
4. There is a 10-day grace period on monthly tuition payments. For payments received after close of business on the 10th of the month, a late fee of \$10 will be imposed PLUS an additional \$1/per day thereafter. (If the 10th falls on a weekend or holiday, you have until the next business day.) If payment is not received by the 20th of the month, then the child will not be able to return to school until it is paid in full and is considered officially withdrawn. (See "withdrawal during the school year" below.) We will not accept a late tuition payment without the late fee included.
5. There is a \$39.00 fee on any returned (bounced) checks (plus late fee).
6. Refunds or credits cannot be given for absences, illness, or vacations. Additionally, tuition will not be pro-rated for any regularly scheduled absence during any school month.
7. The May tuition deposit may not be used to pay tuition for any other month of preschool.

Withdrawal during the school year:

1. Notify the school administrator 30 days in advance, in writing, preceding withdrawal. (Get form from office.)
2. There will be no refund of current month's tuition if a child has been enrolled for any part of the month.
3. The May tuition deposit may not be applied to any previous or final month's tuition and is non-refundable.
4. If a student is withdrawn, then later re-enrolls, then all enrollment costs are re-incurred (reg. fee + deposit).
5. Upon withdrawal, the student loses his/her spot to the next person on the waiting list.

I have read the above policy and agree to comply with the terms stated. (For your future reference, the above information is in your handbook, included in your registration packet.)

Signed _____ Date _____

Photo Consent

I hereby grant Peace Lutheran Preschool permission to take and use my child's photograph in connection with preschool activities, field trips and projects for use in school displays, portfolios, newsletters, slideshows and for education purposes.

These photographs are also used for promoting the preschool in brochures, on our website and in social media posts related to the preschool. When using photographs for this purpose a child's name will NEVER be published

_____ YES, I agree to have my child's photograph published in print and online.

_____ NO, I do not wish to have my child's photograph published.

Signed _____ Date _____

General Policy Agreement

I _____ acknowledge that I have received and will read and agree to abide by the policies
(*print your name*)
set forth in the Peace Lutheran Preschool policy manual for families (enclosed in this registration packet).

Signed _____ Date _____