Our Savior Preschool & Child Care
Schedule Effective July 1, 2020


INFANT/TODDLER CHILD CARE PROGRAM

Little Lambs, Baby Bunnies, Teeny Turtles, Playful Pandas, Mighty Monkeys open 7am-5:30pm
Attends 5 days/week $ 76.50/day
$382.40/week
Attends less than 5 days/week $ 82.75/day

FULL DAY PRESCHOOL (Child Care) PROGRAM

THREE YEAR OLD (Busy Bees) & FOUR YEAR OLD (Fabulous Frogs) open 7am-6pm
Attends 5 days/week $ 63.85/day
$319.25/week
Attends less than 5 days/week $ 70.60/day

PART DAY PRESCHOOL

Bear Cubs (3 years olds T & Th 9-11:30 a.m.): $253.75/month
Galloping Giraffes (4 year olds M, W & F 9-1:00 p.m.): $352.25/month

SCHOOL AGE PROGRAM (GRADES K-5) open 7 am and close at 6:00 pm

*BEFORE “AND” AFTER SCHOOL*
Attends 5 days/week $23.60/day
$118.00/week
Attends less than 5 days/week $26.75/day

+Before School+ +After School+
Attends 5 days/week $10.95/day Attends 5 days/week $16.70/day
$54.75/week $83.50/week
Attends less than 5 days $13.95/day Attends less than 5 days $19.25/day

SCHOOL AGE VACATION WEEKS & DAYS OFF FROM SCHOOL

“LEAP” (Let’s Enjoy A day/week of Play)
Attends 5 days/week $ 60.00/day
$300.00/week
Attends less than 5 days/week $67.50/day

WACKY WEDNESDAYS! (EARLY RELEASE WEDNESDAYS)

This program is for School Age children based on the 25 early dismissal days listed on the SWPS Calendar. ($27.85/day)

The 13 Fall Early Release Wednesdays at the rate of $362.00 is due on 08/31/20. The 12 Spring Early Release Wednesdays at the rate of $334.20 is due by 03/01/21.
Our Savior Preschool & Child Care  
239 Graham Road  
South Windsor, CT 06074

Phone:(860) 644-6458    Fax:(860) 644-9068    Email:ospcc.ct@gmail.com    Website:www.oursaviorct.org

Hours of Operation: Infant/Toddler 7:00 a.m. – 5:30 p.m.  
Preschool/School Age: 7:00 a.m. – 6:00 p.m.

ADDITIONAL NOTES CONCERNING RATES

RATES:

• Part Day Preschool payments (9 ½ months) are due the first school day of each month.
• Childcare payments (43 weeks) are due each Monday (or your child’s first day of the week) prior to services or in advance 2, 3, 4...weeks if you prefer.
• Tuition records are located on the HiMama site or on the HiMama app.
• Nonpayment of tuition is reason for dismissal.
• Additional increases may be necessary for the 2020-2021 school year. (No earlier than Jan. 1, 2021)
• Summer camp is 7 weeks. A separate registration form and contract must be completed for this program.

DISCOUNTS:

• Families who have more than one child in our program will receive a 10% discount off the lowest fee.
• Non-member clergy families receive a 10% discount.
• Members of Our Savior Lutheran Church receive a 15% discount. If you have multiple children, we will take 15% off the lower rate(s).
• If a child is out sick for an extended period of 6 or more consecutive days, a doctor’s note will be required to return to the program. This is the only time parents will be given credit for absences. A credit of half of the days missed will be given.
• To register your child, please return the completed Registration form to OSPCC with a non-refundable registration fee of $60.00 per family or $40.00 returning family if registered by January 15, 2020.
• Additional field trip and in-house presentation fees may be part of the curriculum.

LATE FEES:

• Any payment received following the due date is subject to a $20.00 per week late fee.
• A $20.00 fee will be charged in the event that a check is returned because of Insufficient funds.
• Parents who are late in picking up their child will be charged a late fee of $1.00 per minute, per child.  
(See Parent Handbook for details.)

WITHDRAWAL:

• Parents are required to give at least a two-week notice before withdrawing a child from the center.
• At the time in which the office receives written notice to withdraw from OSPCC you will be responsible for paying tuition for the two weeks following notification.

Make checks payable to OSPCC.
2020-2021 PART DAY PRESCHOOL REGISTRATION FORM

Welcome to OSPCC! To register your child, please return this completed form to OSPCC with a non-refundable registration fee of $60.00 per family (or $40.00 returning family if registered by January 15th, 2020). When your registration form and fee are received, you will be contacted by the Director regarding the enrollment process.

2020-2021 PROGRAM:  (Please Circle One)  Bear Cubs  Galloping Giraffes

STUDENT INFORMATION

Full Name _______________________  Preferred Name ________________
Permanent Address ________________________________________________
City ______________________ State _______ Zip ________
Telephone Number __________ Date of Birth ____________ Male Female
Age by 9/1/20 (Years: _______ Months: ______) Grade entering _______ School/Future School _______
Language your child is most comfortable speaking, ____________________________

Does your child have health insurance? ___________________________ With Whom: ____________________________
Health concerns, allergies, existing conditions, regular medications taken, ____________________________

RELIGION

Lutheran ______ Catholic _______ Other; Denomination ____________
Church Name: __________________________ No church affiliation _______ Looking for a church home ________

PARENT/GUARDIAN/FAMILY INFORMATION

Name __________________________ Relationship ______________________
Street Address ____________________________________________ E-mail address ______________________
City __________________________ State _______ Zip ________
Home Telephone ___________ Cell Phone __________ Business Telephone __________
Company __________________________ Occupation/Title __________
Work Address __________________________

Name __________________________ Relationship ______________________
Street Address ____________________________________________ E-mail address ______________________
City __________________________ State _______ Zip ________
Home Telephone ___________ Cell Phone __________ Business Telephone __________
Company __________________________ Occupation/Title __________
Work Address __________________________

Are parents: Married: _______ Divorced: _______ Separated: _______ Single Parent: _______

With whom does the applicant reside? _______________________________

Names of other children

Name __________________________ School __________ Grade/Age __________
Name __________________________ School __________ Grade/Age __________
Name __________________________ School __________ Grade/Age __________

How did you hear about OSPCC? __________________________
Other comments or concerns __________________________

“Our Savior Preschool and Child Care admits students of any race, religion, national or ethnic origin.”
**2020-2021 CHILD CARE REGISTRATION FORM**

(One form per child.)

Welcome to OSPCC! To register your child, please return this completed form to OSPCC with a non-refundable registration fee of $60.00 per family (or $40.00 returning family if registered by January 15th, 2020). When your registration form and fee are received, you will be contacted by the Director regarding the enrollment process.

**2020-2021 PROGRAM:**
- Full-Day Preschool 3's
- Full Day Preschool 4's
- Infant
- Toddler

*MINIMUM 2 Day Enrollment*
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday

**STUDENT INFORMATION**

- Full Name
- Preferred Name
- Permanent Address
- City
- State
- Zip
- Telephone Number
- Date of Birth
- Male
- Female
- Age by 9/1/20 (Years: Months:)
- Grade entering
- School/Future School

- Language your child is most comfortable speaking.
- Does your child have health insurance? Yes ________ No ________
- With Whom: ________________________
- Health concerns, allergies, existing conditions, regular medications taken, ________________________

**RELIGION**

- Lutheran
- Catholic
- Other; Denomination
- Church Name: ________________________
- No church affiliation
- Looking for a church home

**PARENT/GUARDIAN/FAMILY INFORMATION**

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Other comments or concerns

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2020-2021 PROGRAM: Before School Only____ After School Only____ BOTH Before & After School____ LEAP (SWPS vacation days) _______ Wacky Wednesdays____

* MINIMUM 2 Day Enrollment* Monday____ Tuesday____ Wednesday____ Thursday____ Friday____

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