SAMPLE THANK YOU LETTER TO LWML DONOR

WITH IRS STATEMENT INCLUDED

Date

Name

Address

City, State, Zip Code

Dear ,

Thank you for supporting the mission work of the (insert name of district). Your generous gift of $\_\_\_\_\_\_\_\_ was received on (insert date) and will be applied to (insert designation of gift, e.g. mission goal, Endowment, Memorial, etc.)

(Write a small paragraph about how their gift will impact lives.)

(Close with a short paragraph.) This letter serves as a record of your charitable gift. May the Lord guide and keep you in His care.

Blessings in Christ,

(Your name, title)

(email address)

(phone number)

Optional: Include a Bible verse here in this format:

*May the God of hope fill you with all joy and peace in believing, so that by the power of the Holy Spirit you may abound in hope* (Romans 15:13).

**FOR TAX PURPOSES:** The Lutheran Women’s Missionary League is a 501(c)(3) nonprofit organization, EIN 43-0670932, and acknowledges that no goods or services were provided to you in return for your contribution other than intangible, religious benefits.