

# Purple Feud Game

## Questions/Answers/Talking Points

### 1. What is President Patti's Favorite Insect?

Top 4 answers

1. Butterfly
2. Bee
3. Lady Bug
4. Praying Mantis

### 2. When planning a meeting – Name something that should be on your agenda.

Top 8 answers

1. Prayer  
Begin and end with prayer
2. Bible Study/Devotion  
LWML.org has many devotions and Bible studies sorted by season and subject.  
The Lutheran Woman's Quarterly studies, new and archived are also on the website, LWML.org
3. Reports  
Minutes and Financial Reports
  - It is legally and practically important that minutes/financial reports are correct & timely.
  - Secretary & Treasurer Guidelines can be found at LWML.org and search secretary/Treasurer
  - According to Robert's Rules of Order, there is no need to vote to approve minutes or financial reports.
  - Suggested wording
    - The chair says "Are there any further corrections to the minutes? If not, they stand approved as corrected."
    - The chair asks "Are there any questions for the treasurer?" (Questions are answered.)

- The chair states “The treasurer’s report will be placed on file.”
- The chair does **not** say, “Will be filed for audit” (books are audited, not the reports.)

#### 4. Business

Plan ahead and send out requests for agenda items.

#### 5. Introduce Guests

Welcome everyone, especially guests.

Introduce special guests.

If the group is small have everyone introduce themselves.

#### 6. Roll Call

...or not to do roll call?

-Be creative with roll call answers to learn about members.

-People will feel more confident speaking during a meeting if they have heard their own voice earlier in the meeting.

-To save time, the secretary can quietly note who is in attendance.

#### 7. Announcements

What is next and who is doing it?

#### 8. Snacks

Include time for fellowship.

### 3. Name something to consider when planning and setting up a meeting.

Top 8 Answers

#### 1. Time of day

– How much travel time will attendees need?

- Consider various time of day.

#### 2. Date/Conflicts

– Consider not only church activities but also football schedules, proms, and community festivals.

#### 3. Location

- Consider alternating between a central location and moving around the district.

- Take into account traffic, road construction and public transportation options.

#### 4. Expected Attendance

#### 5. Room Arrangement

- Would tables, rows of chairs or pews best suit our needs?
- Where are the windows? Is there adequate lighting without glare or reflections?
- Where are the doors and traffic patterns?
- Is there one area of the room that is noisy or uncomfortable due to outside noise, drafts, or loud mechanical systems?
- What is the temperature of the room?

#### 6. Handicapped Accessibility

#### 7. Audio Visual Systems

- Do we need a microphone, video projector and screen or chalk board?
- Who is responsible for these systems?

#### 8. Restrooms

## 4. Name 1 rule of etiquette when communicating electronically.

Tops 6 answers

#### 1. Reply Quickly

- Reply within 24 hours.
- Send an out of office reply if gone for two or more days.
- Notify key people of your absence ahead of time.

#### 2. Avoid all Caps

- Caps may be construed as yelling or angry.

#### 3. Be polite/Encouraging

- If it is a touchy subject, don't let doubts creep in, call or talk in person.

#### 4. Proper English

- Avoid acronyms and texting short cuts.
- Use spell check.

#### 5. Your Name –

- Sign your full name and position.

#### 6. LWML in subject line

- Put the topic in subject line and change it if the topic changes.

#### Other

- Copy your coordinator, vice president, or the president with important information.

## 5. When creating publicity for an LWML event, name something to include on the flyer or electronic post.

Top 7 answers

1. Date

2. Location/Directions

- Give a specific address for those using GPS.
- Offer suggestions on where to Park.
- Identify the building or door to use.

3. Beginning/Ending Times

4. LWML Logo

5. Speakers/Program

Promote attendance with an interesting speaker, activity, music or food.

6. Cost

- What is the registration fee?
- Give contact information for the registrar if preregistration is requested.
- What are the meal plans and cost ?
- Will there be a Mite collection or door offering for a speaker or mission project?

7. What to bring

Gifts from the Heart

Bible

Mites

Lunch

Reports, bills, etc.

## 6. You are part of an LWML meeting. Name 1 part of making a decision.

Top 6 answers

1. Motion

- See Robert's Rules of Order or LWML helps.

2. Discussion-

-Encourage Participation.

-Ask for Questions.

-As a few people by name if they have anything to contribute.

-Ask if anyone has a different idea which has not been presented.

-Limit Participation.

– If there is an over-contributor, you could say...

“So that everyone is heard let’s limit our comments to two per person”

Or

“Your Comment is good. Thank you. Could we hear from someone else?”

3. Vote

– See Robert’s Rules of Order.

4. Prayer

– Get in the habit of praying for God’s guidance before each decision.

5. Listening

– Value every contribution.

6. Announce results

– State the results and the path forward.

“The motion carried. We will give an extra \$10,000 to mites.  
Treasurer Lucy will you send that check in this week.”