

Nominating Committee

DATE: August 2017

FROM: Joy Anderson, Chairman, LWML Nominating Committee

TO: LWML Board of Directors, LWML Nominating Committee, Past LWML Presidents

The 2019 convention is less than two years away, and preparations must begin now for the selection of **pastoral counselor nominees** for the convention ballot.

The LWML Bylaws state that the nominations for counselor be submitted to the Nominating Committee by October 31, 2017. The Nominating Committee will send the nominees' names to the LCMS President for review. At the February 2018 LWML Board of Directors meeting, six nominees from the names submitted will be selected by plurality vote. The LWML Nominating Committee will then select two names from the six to be on the convention ballot.

Enclosed with this letter are the required forms:

- Nomination Form: to be completed by the LWML district president nominating the pastor (Form A-2);
- Nominee's Consent Form: to be completed by the pastor being nominated (Form A-3);
- Congregational Approval Form: to be completed by an officer of the congregation where the pastor is serving (Form A-4).

Additional information regarding the LWML Pastor Counselor's position requirements and responsibilities are also enclosed. We encourage you to publicize the need for nominations in your district, but remember the official nomination must come from an LWML district president. Make additional copies of the forms as needed. The forms will also be available at lwml.org.

Please remind your nominee that these forms must be completed, returned to you so you can send them to the Nominating Committee Chairman postmarked no later than **October 31, 2017**. If you email the forms, please send a hard copy via the U.S. Postal Service.

During his four-year term, the pastor serving as counselor will be absent from his parish up to eight Sundays each year and additional days as well. He will prepare devotions and Bible studies, be assigned to advise various committees, edit and critique materials, as well as be involved in the preliminary doctrinal review process. This will take a commitment of around fifteen hours each week dedicated to LWML business. Your nominee should understand the extent of his commitment so that allowances can be made with his congregational duties.

To be eligible, nominees must have served as a district pastoral counselor. If a district pastoral counselor from your district has relocated to another LWML district and you feel this person should be considered as a possible candidate, please pass this recommendation on to the president of this pastor's new LWML district.

The districts of the two pastoral counselor nominees whose names will appear on the convention ballot are asked to assist with the nominee's expenses for the 2019 Mobile convention.

Thank you for your assistance in submitting pastoral counselor names. The counselors are a vital part of our organization. We request your prayers for our Lord's guidance in this pastoral counselor election to occur in Mobile, Alabama, 2019.

Nominating Committee:
JoNette Brogaard
Linda Fees
Karen Morrison
Sherrie Smith

Joy Anderson, Chairman
5497 Crossandra Street SE
Prior Lake, MN 55372
612-423-1204
nominations@lwml.org

For it is God at work in you, enabling you both to will and to work for his good purpose (Philippians 2:13 NIV).

Duties specific to the Office of Pastoral Counselor:

1. General responsibilities:
 1. Serve the LWML in an advisory capacity at Executive Committee, Board of Directors, Interdepartmental meetings, and conventions;
 2. Serve as spiritual leaders to the officers and members of LWML;
 3. Prepare devotions and worship services as requested;
 4. Serve as doctrinal advisers to standing and special committees as assigned by the President; and
 5. Serve as voting members at the Mission Grants Selection Committee meeting in convention years.
2. Pastoral support responsibilities, materials, and manuscript review:
 1. Prepare and lead Bible studies, worship services, devotions, prayers, and other support services as assigned by the President;
 2. Write articles for LWML publications and website as requested;
 3. Review all materials produced for LWML use or publication;
 4. Read manuscripts particularly for doctrinal content, edit committee changes, make personal changes, and return all manuscripts to responsible committee chairman, noting "Acceptable" or "Not Acceptable";
 5. Review for doctrinal content all manuscripts that have been rewritten;
 6. Complete review process and return to chairman within one week if possible; and
 7. Submit copy of the completed manuscript with all changes incorporated for any necessary LCMS doctrinal review.
3. Pastoral counsel:
 1. Provide pastoral counsel and aid to individual leaders and give them support by word, deed, and prayer; and
 2. Be available to inform and encourage district pastoral counselors.

Nominating Process Review:

To complete the nominating process, the district president will need to complete the Nomination Form (A-2). She will give the potential pastoral counselor nominee the Nominee's Consent Form (A-3) to be completed by him if he should choose to accept the nomination. After receipt of the Nominee's Consent Form (A-3), the district president will send to the congregation president/chairman the Congregation Approval Form (A-4). Both forms (A-3 & A-4) should be returned to the nominating district president and all three forms sent to the LWML Nominating Committee Chairman Joy Anderson, 5497 Crossandra Street SE, Prior Lake, MN 55372 by October 31, 2017.

Pastoral Counselor Eligibility Requirements Review:

To be eligible, nominees must have served as a district pastoral counselor. If a district pastoral counselor from your district has relocated to another LWML district and you feel this person should be considered as a possible candidate, please pass this recommendation on to the president of this pastor's new LWML district.

Pastoral Counselor Position Requirements and Responsibilities Review:

During his four-year term, the pastor serving as counselor will be absent from his parish up to eight Sundays each year and additional days as well. He will prepare devotions and Bible studies, be assigned to advise various committees, edit and critique materials, as well as be involved in the preliminary doctrinal review process.

This will take a commitment of about fifteen hours each week dedicated to LWML business. The commitment needed for this position is not meant to interfere with normal congregational duties.