**Holy Trinity Lutheran Church Congregation Council Meeting**

**January 14, 2019**

Meeting called to order at 6:40 by Tom Cavanaugh

Devotions: Led by Al Davis

A Motion was made to approve the January 14, 2019 meeting agenda by Sue Phebus, seconded by Al Davis, and approved

Attendance: Tom Cavanaugh, Kevin Letcher, Al Davis, Bob Montgomery, Nita Cunningham, Sue Phebus, Carolyn Claussen

Absent: Floyd Garrett, Peg Wright, Dave Krueger, Pastor Doane (all excused)

Quorum was established

A Motion was made to approve the Minutes of December 2018 Council meeting by Al Davis, seconded by Nita Cunningham, and approved

**Reports**

Pastor’s Report

Report submitted. On behalf of the Pastor as he attended the Prayer Service for Christian Unity at St Thomas Aquinas:

The Freese family was presented for and welcomed to membership at Holy Trinity Lutheran Church.

Digging Deeper has resumed on Tuesday evenings.

Fliers for upcoming events supported by the Interfaith Leaders of Greater Lafayette were reviewed, including:

* MLK Sabbath, a multi-faith service honoring Dr. Martin Luther King on Friday, January 18 at 7:30 at Temple Israel
* Breaking Bread and Coming Together on Saturday, January 19 at Mt Hope Church
* Women’s March on Washington, Lafayette Chapter, on Sunday, January 20 at the Tippecanoe County Courthouse from 1-4 pm
* The Food Summit on Thursday, January 24 at 9:30 am at Temple Israel

Treasurer/Financial Secretary Report

 **Summary: Month Twelve of the Calendar Year 2018 - Target Percent is 100%**

INCOME:

Current Envelopes:

Income for the month $35,530 which is $9,280 above monthly need of $26,250.

Total Income YTD: Income is 2.5 % below projection

**EXPENSE:**

Most categories are in line with projection. Notable exceptions:

Advertising 146%

Evangelism 417%

Congregational 102%

Technology 141%

Utilities 112%

NET INCOME:

December 2018: Gain $5,158

Year-to-Date: Gain $2,346

**CURRENT ASSETS**

Total Balance: Approximate: $250,000

COMMENTS: Notable generosity at year end allowed for a positive cash flow!

Jubilee Christmas overspent by $780

Designated Balances require adjustment-estimated for now:

* *Specials* to be reallocated
* *General Memorials* verified
* *Sabbatical Account* created
* *Welcome Project* closed
* *TD Ameritrade* adjusted

Respectfully submitted,

Albert Davis, Treasurer

Discussion topics included the possibility of a midyear letter informing HTLC members of progress toward congregational financial goals and an update on the system for electronic contributions available in February 2019.

A motion to approve the Treasurer’s report was made by Bob Montgomery, seconded by Nita Cunningham, and passed.

Old Business

 1. Nominations for Voting Delegates for Synod Assembly

 Kevin and Carol Letcher have volunteered as Voting Delegates. Opportunities are available for additional members to attend the Synod Assembly and will be discussed at the Annual Congregation Meeting on February 17, 2019

 2. Renewing your Congregation Workshop

 Results of the small group meetings will be summarized by Nita Cunningham and

will be incorporated into the Annual Congregation Meeting

New Business

1. The NorthEnd Community Center offers additional opportunities to volunteer. A link to these opportunities will be emailed to Council members for review and a tour of the facility may be planned.
2. The date for the Annual Congregation Meeting is February 17, 2019 after the second service. The meeting will include presentations by committees, opportunities to volunteer, a wonderful meal, and guided conversations at each table.

**Committee Reports:**

Mutual Ministry- Report Submitted. Discussion centered on new study opportunities during Pastor’s sabbatical and methods to share our learning with him while he is away. A quarterly leadership forum was also discussed.

Christian Education – No report submitted. Childcare is going well and new classes will provide interesting learning opportunities

Youth -No report submitted.

Stewardship – No report submitted.

Worship - No report submitted. Pastor is in contact with a candidate for organist at the 8:15 service.

Outreach – Report submitted. Discussion focused on the need for additional volunteers to help our Outreach Committee as they provide so many services to our community

Evangelism – Report submitted. Thank you to Wayne Russell and Kevin Letcher for organizing the Interfaith Program on January 28, 29, and 30. Hospitality/ Friendship Sundays and the Fair were discussed.

Technology –No report submitted. Bob Montgomery will meet with Tom to discuss how he might help with technology concerns

Property - Report submitted.

At 9:15 p.m., a motion was made by Al Davis and seconded by Kevin Letcher to adjourn the meeting. The motion was passed and the meeting adjourned, closing in prayer.

Next meeting: Monday, February 11, 2019 at 6:30 p.m.

Submitted by Carolyn Claussen

**Property Committee**

Attendees:

Wayne Russell

Kevin Letcher

Don Lambert

1. Old Business (Review December 10, 2018 Notes)
	1. Mission Statement
	2. New Sign 21st Street (Pyramid Sign company)
	Rob visited office Friday 1/4/2019 and approved sign’s color and work. He also discussed timing of installation. Looks like, at this time, new sign to be in place before Easter. Cost of $3,500 has been approved.
	3. Current Projects
		1. Exterior lighting upgrade for Parking Lot, Walk, and Sign on Building has been completed
		2. Hall lighting – all in service
		3. All batteries have been changed out of alarms and clocks
		4. ***Question for Council***: What Lighting in Sanctuary should be used?
		100 W LED or
		65 W LED or
		mix wattage or
		leave as is?
	4. Sign for back drive status: Donation. Will proceed and is taking place.
	5. Brenneco Safety Inspection found two problems:
		1. Tag for back flow preventor is missing. Information to Brenneco for fabrication of new tag. Valve also needs replaced and has been OKed to do.
		2. Sprinkler head in storage room basement. Sunday School needs to clear items away.
	6. State inspection of lift for 2019 needed. Wayne to check with the office.
	7. Floor scrubber working well and being used weekly
	Janitorial crew has been using this equipment.
2. New Business – Need Interior of building cleaned up. Work includes:
	1. Closets cleaned – Work to be scheduled late February
	2. Paint cans to dumpster
	3. Miscellaneous electronics moved out (Kevin to run with this task)
	4. Christmas tree removal scheduled for Tuesday 1/8/2019 @ 5:30 p.m.
	5. Sliders for lounge chairs: work on this underway
3. Next Meeting is scheduled for February 4, 2019 at 9:00 a.m.

**Evangelism Committee**

1. Interfaith program

Kevin has done a tremendous job with advertising and publicity. Pastor will introduce each speaker; Wayne has and will cover facilities/sound and greeters; Nita will make sure Welcome brochures and bookmarks are well stocked and prepare coffee and water in the lounge.

 2.Next program is the Tippecanoe Chamber Music concert Sunday March 3 Kevin reported ongoing attempts for Mitch Daniels 2. Hospitality/Friendship Sunday’s Nita will confer with Al Davis; and will slant questions for table discussions at congregational lunch for sharing about faith, why invite, etc..

 3.Fair Will be Saturday June 8 11:00 am to 1:00 pm. Kevin will contact LFD, LPD and WLPD for fire truck, police car and motorcycles.

 Nita will check calendars for conflicts and start asking new and different people to serve on Task Force and set the first meeting

 Next meeting Tuesday February 5 at 5:00