**BOARD OF DIRECTORS’ MEETING REPORT**

Ministry Team: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

* Regarding your Ministry Team’s activities, what have you recently accomplished (related to your Ministry Team’s Mission Statement)?
* What is your Ministry Team’s plan going forward?
* What does your Ministry Team need from the Board of Directors?
* Summary/Important Upcoming Calendar Dates/Comments/Questions:

Please email completed report to *Jessica (*[*hopepcsecretary@gmail.com*](mailto:hopepcsecretary@gmail.com)*)*

**NO LATER THAN TUESDAY NOON BEFORE BOD MEETING EACH MONTH**.