

Person to contact in the event of an emergency (if parent is not able to be reached)

Contact #1 \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone# \_\_\_\_\_

Contact #2 \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone# \_\_\_\_\_

**EMERGENCY CONTACTS:**

The child will be released only to the custodial parent or legal guardian and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident or emergency, if for some reason, the custodial parent or legal guardian cannot be reached.

Name	Address	Work#	Home#

Helpful information about your child (Behavior, allergies, etc.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Section 7.1 and 7.2 of the Child Care Facility Handbook, require a current physical examination (Form 3040) and immunization record (Form 680 or 681) within 30 days of enrollment.
- Section 2.8, of the Child Care Facility Handbook, requires that parents are notified in writing of the disciplinary and expulsion policies used by the childcare facility.

**(EXPULSION POLICY:** We make every attempt to keep your child in school. In the event your child shows continued disrespect for the teachers, peers and the school and or indicates or does harm to a teacher or other student, we have no choice but to ask you to seek other arrangements for your child. Our goal is to provide a positive and loving atmosphere to every child.)

Your signature below indicates that you have received the above items and that the information on this enrollment form is complete and accurate. I hereby grant permission for the staff of this facility to have access to my child's records.

\_\_\_\_\_  
\_\_\_\_\_

**FEES (for 2-year old's, 3-year old's, and children not in VPK)**

Registration/Supplemental Supply fee (non-refundable) \$ 165.00  
***Due with Registration Form*** **\$ 165.00**

To the best of my knowledge, all information provided is correct. I realize that if, for any reason, I have to withdraw my child from Hope Lutheran Preschool that a 30-day written notice is required. .Parent / Guardian Signature: \_\_\_\_\_

<b><u>FOR OFFICE USE:</u></b>			
Registration Received	___ / ___ / ___	Check #	By _____

