



Welcome to The Evangelical Lutheran Church of the Holy Trinity in New York City! As part of your onboarding process, we need to set up your payment information through our Chase Bank online ACH portal. Holy Trinity no longer distributes paper checks to independent contractors, so we request that you provide us with the following information:

First & Last Name: _____

Bank Routing Number: _____

Bank Account Number: _____

Please allow up to 24-48 hours for funds to be deposited into your account.

If you do not feel comfortable submitting us your ACH information for direct deposit by emailing this form, you may drop this form off in our office while at the church or snail mail it to me at the address mail. Please note that if you choose to mail this form or drop it off by hand, your first payment may be delayed.

Please let me know if you have any questions.

Thank you,

Tommy Bricco (he, him, his)

Director, Operations & Facilities

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