

Board of Member Care

Grace Circle Treasurer

Mission Statement: Grace Circle exists to gather to worship God and study his word. It supports the work of the church and the members of the congregation through prayer and service.

Description: Grace Circle supports our Grace members and the work of the Lutheran Women's Missionary Society (LWMS) in various ways, and spends time in devotion and fellowship with each other. The treasurer manages the finances of Grace Circle.

Qualifications:

- A love of the Savior and God's people.
- An active member of Grace Lutheran.
- Basic knowledge of how to manage a checkbook.

Responsibilities:

1. Work with your President and Pastor to select the missions we will remember with monetary gifts at Christmas.
2. Support the work of the Lutheran Women's Missionary Society (LWMS).
3. Send cards to our homebound members during the holidays and other times as appropriate.
4. Help serve in the kitchen for funerals.
5. Organize the Christmas cookie bake for our homebound members.
6. Attend monthly meetings during the months of September through May.
7. Collect the money from poinsettia and Easter lily purchases at Christmas and Easter, deposit into Grace Circle checking account, and pay the bill for them.
8. Collect the money from the greeting card purchases, deposit into the checking account, and pay the bill for the greeting card orders.
9. Pay the bill for the flowers at confirmation.

Time Commitment:

- 1 ½ hour meetings once a month from September through May.
- Additional time will vary if helping with funeral lunch and for Christmas cookie bake.
- At-will commitment for as long as you are willing and able to serve.

Relationships: Grace Circle Treasurer works with other members of Grace Circle, the Pastor, and the church office staff.