

Board of Member Care

Grace Circle President

Mission Statement: Grace Circle exists to gather to worship God and study his word. It supports the work of the church and the members of the congregation through prayer and service.

Description: Grace Circle supports our Grace members and the work of the Lutheran Women's Missionary Society (LWMS) in various ways, and spends time in devotion and fellowship with each other. The President conducts monthly meetings, prepares the agendas, and is the main contact person for Grace Circle.

Qualifications:

- A love of the Savior and God's people.
- An active member of Grace Lutheran Church.
- A desire to lead, guided by the Lord's direction, and alongside of the other Grace Circle members.

Responsibilities:

1. Conduct monthly meetings during the months of September through May.
2. Prepare the meeting agenda each month.
3. Email the agenda along with a reminder email to the other Grace Circle members each month prior to the meeting.
4. Work with other Grace Circle members and Pastor to select the missions Grace Circle will support with monetary gifts at Christmas.
5. Support the work of the Lutheran Women's Missionary Society (LWMS).
6. Send cards to our homebound members during the holidays and other times as appropriate.
7. Help organize the Christmas cookie bake for our homebound members.
8. Help serve in the kitchen for funerals if you are able.
9. Attend monthly meetings as you are able from September through May
10. In December of each year, check with each Grace Circle member individually to see if they would like to serve again the following year.

Time Commitment:

- Time each month to prepare the meeting agendas.
- 1 ½ hour meetings once a month from September through May.
- Additional time will vary if helping with funeral lunch and for Christmas cookie bake.
- Every January there is an election of officers. The president's role is an at-will commitment for as long as you are willing and able to serve.

Relationships: The President works with other Grace Circle members, the Pastor, and the church office staff.

Training: The Grace Circle President is given instruction by the outgoing Grace Circle President.