

Board of Member Care

Easter Breakfast Food Team Lead

Mission Statement: The Easter breakfast encourages fellowship with the enjoyment of food among members and visitors to Grace in celebration of Christ's resurrection.

Description: The Food Team Lead works with the Breakfast Coordinator in developing a menu and purchasing the necessary supplies and oversees the Food Team in preparing the Easter breakfast meal.

Qualifications:

- Member of Grace Lutheran Church
- Well organized
- Open to new ideas and input
- Good at communicating with others

Responsibilities:

Assist Breakfast Coordinator with the following:

1. Decide on the menu for the event. Notes from the previous year's breakfast will be provided.
2. Coordinate the purchase of necessary food and materials for the meal and submit all receipts to the Grace Finance Manager for reimbursement, or ask for permission to use the church credit card to make the purchases.

Lead the Food Team with the following:

1. Assign each Food Team member a specific task/s.
2. Prepare the meal with the team on Easter morning.

Within a week after the breakfast:

1. Together with the Breakfast Coordinator, review and update previous year's notes. Suggested improvements to existing procedures and breakfast based on member/visitor and team input is encouraged.

Time Commitment:

- 1 or 2 short meetings with the Breakfast Coordinator prior to event.
- Time to shop for supplies and 2-4 hours weekend of Easter.
- At-will commitment, for as long as you wish to serve.

Relationships: The Food Team Lead works with Breakfast Coordinator and Food Team members.

Training: Training will be provided by the outgoing Food Team Lead or the Breakfast Coordinator. Past event notes and shopping list are available to serve as a guide.