

# Board of Member Care

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## Fellowship Ministry Game Night Team

**Mission Statement:** The fellowship ministry of Grace coordinates game nights and similar events for members of Grace to provide a family-friendly, relaxed opportunity for fellowship with other Grace members and guests.

**Description:** The game night team will plan and manage the activities of game night.

**Qualifications:**

- Member of Grace Lutheran Church.
- Open to new ideas, games, and activities.
- Willing to have fun and bring others in.

**Responsibilities:**

1. Set the date for game night.
2. Decide if there will be other activities aside from board games (i.e. yard games, activities).
3. **4 weeks prior to game night:** Send an email to the office, to be forwarded to members and included in announcements, detailing the event and asking for any games that could be borrowed for the event.
4. Decide on snacks and drink options and purchase for event. Check the kitchen to make sure there are plenty of plates, napkins, and cups. Submit any receipts to the office for reimbursement.
5. If needed, check with the Member Ministry Coordinator for some names and contact info. of members who may be willing to help with the event.
6. **Day of event:** Make any necessary preparations in the fellowship hall (talk to Property Elder and/or office staff) and set out the snacks.
7. Clean up and return the fellowship hall to pre-event order.

**Time Commitment:**

- 2-3 hours for preparation.
- 3-4 hours the night of the event, including cleanup.
- At-will commitment, for as long as you are willing and able to serve.

**Relationships:** This person works with Member Care Elder and other members of the team and communicates with the office staff.

**Training:** Training will be provided by the previous game night team, or the Member Care Elder. Past event notes, templates, and shopping lists are available from the office to serve as a guide.