

Board of Finance

Finance Team Offering Counting Team

Mission Statement: The finance team of Grace Lutheran Church serves the congregation by overseeing its financial business in order to carry out the work of sharing the Word of God here at Grace as well as in the surrounding community, the WELS, and the world.

Description: The offering counting team works as a team of 2 and takes all the offerings given to Grace, accurately accounts for them, and deposits the money in the bank. Each team of 2 serves for one month at a time, then rotates with other 2-member counting teams.

Qualifications:

- Adult member of Grace Lutheran Church
- Integrity and ability to maintain complete confidentiality
- Basic math skills
- Good organization and communication skills
- Attention to detail

Responsibilities:

1. Work under the direction of the finance manager.
2. Follow the system outlined to count and record monies received.
3. Recount if necessary to balance appropriately.
4. Deposit money at the bank.

Time Commitment:

- 4-6 hours per assigned month, (1–1 ½ hours per week), currently every 4 months, as there are 4 different counting teams. Time may vary slightly depending on the number of services in each month.
- 1-year commitment but may serve longer if you are willing and able.

Relationships: This person works with the other member of their counting team, the finance manager, and occasionally members of another counting team if filling in for someone.

Training: Training will be provided by another counter.