

**STANDING RULES
OF
ST. MATTHEW LUTHERAN WOMEN'S MISSIONARY LEAGUE**

Standing Rules - general...

1. Quarterly Society meetings shall be held on Saturdays or Sundays. (Adopted October 2017) (Revised April 2023)
2. The Society shall present a poinsettia or other gift to each pastor, the deaconess and the church secretary at Christmas, a gift to each pastor on LWML Sunday, and a gift to the church secretary on Administrative Professionals' Day. (Adopted October 2017) (Revised April 2023)

Standing Rules - finances...

3. Ten percent of proceeds from Society and Circle fundraisers shall be donated to mites. (Adopted October 2017)
4. The Treasurer shall pay babysitters at Society events \$12 per hour; the ratio of sitters to children should reflect the ages of the children under care. (Adopted October 2017) (Revised April 2023)
5. A memorial of \$25 shall be sent to Mites in the event of the death of a Society member or a member's immediate family (spouse, children, or stepchildren). (Adopted October 2017) (Revised April 2023)
6. If no designated fee is stipulated, guest speakers shall be paid \$50.00 or an amount recommended by the Christian Life Committee above the speaker's submitted expenses for mileage and housing. (Adopted October 2017)

Standing Rules - Circles/Circle Chairmen

7. Society meetings that do not include a meal will be hosted by Circles on a rotating basis. The Hospitality Committee will plan food for the Christmas Vespers/Dinner and the meeting in April, if a luncheon is scheduled. (Adopted October 2017) (Revised April 2023)
8. Joint fund-raising projects adopted by the Society shall be supported by volunteers from the Circles. (Adopted October 2017) (Revised April 2023)
9. Circle Chairmen shall report yearly activities of the Circle to the Society President for inclusion in the Spring Rally Manual. (Adopted October 2017)
10. Circles shall be represented as equally as possible in all elected offices and on all committees. (Adopted April 2023)

Standing Rules - Standing Committees...

11. The Structure Committee shall attach the appropriate cover sheet for Society Bylaws when they are forwarded to the District Structure Committee Chairman. (Adopted October 2017)
12. The Gospel Outreach/Human Care Committee should consult with the St. Matthew Mission Committee and Care Committee to prevent duplication of efforts or to assist in projects sponsored by the Church. (Adopted October 2017)
13. The Welcome Basket presented to new congregational members shall include items such as information about LWML and the men's Bible study group, the constitution and bylaws of St. Matthew Church, a bread napkin, a wooden cross, a baked item or candy, and a personal note welcoming the new members from the St. Matthew LWML Membership Committee. (Adopted October 2017) (Revised April 2023)