

**STANDING RULES
OF
ST. MATTHEW LUTHERAN WOMEN'S MISSIONARY LEAGUE**

Standing Rules - general...

1. Quarterly Society meetings shall be held on Saturdays and Sundays.
2. The Society shall present a poinsettia to each pastor and the church secretary at Christmas, a gift to each pastor on LWML Sunday, and a gift to the church secretary on Administrative Professionals' Day.

Standing Rules - finances...

3. Ten percent of proceeds from Society and Circle fundraisers shall be donated to mites.
4. The Treasurer shall pay babysitters at Society events \$10 per hour; the ratio of sitters to children should reflect the ages of the children under care.
5. A memorial of \$20 shall be sent to Mites in the event of the death of a Society member or a member's immediate family (spouse, children, or stepchildren).
6. If no designated fee is stipulated, guest speakers shall be paid \$50.00 or an amount recommended by the Christian Life Committee above the speaker's submitted expenses for mileage and housing.

Standing Rules - Circle/Circle Chairmen/Associate Members...

7. Society meetings will be hosted by Circles on a rotating basis; Associate Members may host at their discretion.
8. The responsibility for planning joint fund-raising projects adopted by the Society such as the Lasagna Dinner/Bake Sale and Christmas Candy/Cookie Sale shall rotate among the Circles.
9. Circle Chairmen shall report yearly activities of the Circle to the Society President for inclusion in the Spring Rally Manual.
10. Lydia is responsible for baptismal shells and napkins; Mary Martha, the confirmation dove project.

Standing Rules - Standing Committees...

11. The Structure Committee shall attach the appropriate cover sheet for Society Bylaws when they are forwarded to the District Structure Committee Chairman.
12. The Gospel Outreach/Human Care Committee should consult with the St. Matthew Mission Committee and Care Committee to prevent duplication of efforts or to assist in projects sponsored by the Church.
13. The Welcome Basket presented to new congregational members shall include LWML information, a baked item, an embroidered napkin, a church directory, a Portals of Prayer, a letter of welcome from the pastor(s), a copy of the St. Matthew Lutheran Church Constitution and Bylaws, an elder list, and additional items that reflect family dynamics as deemed appropriate by the pastor(s).