**Director Posting:**

**Grace Christian Children’s Center**, is currently looking to fill the Director position for our state certified daycare serving children 30 months-12 yrs and Preschool. We are accredited through National Lutheran School Association. This ministry has been serving our church and community for over 15 years! Do you have a heart for children; love administrative work; maintain an active evangelical Christian faith; and would like to work with an awesome staff? This is a full-time position, starting at $25-$28/hr based on experience and education.

Minimum qualifications include:

Must be 21 years of age

Have at least 1 yr of training or experience in management or supervision of adults and knowledge of child development for the primary ages served by the center as evidenced by a combination of professional references, education experience or training.

OR

Documentation of attaining at least step nine in the Oregon Registry

OR

Knowledge of child development for the primary ages served by the center as evidenced by a combination of professional references, education experience or training.

Director is accountable for financial management; maintaining records; budgeting; policy development; ensuring the appropriateness for program activities according to age and developmental levels of children; staff orientation; maintenance of building and grounds; meal planning and preparation and management and training.

Please contact our church office at 503.543.6555 for a job description and application or they are available on our website: [www.gracescappoose.org](http://www.gracescappoose.org), Please send any inquiries or your application and resume to Janet Wentz janetwentz@comcast.net