

# Christ the Life 7<sup>th</sup> Annual Holiday Craft & Vendor Fair Application

Saturday, November 8, 2025 9:00 am – 3:00 pm

Christ the Life Lutheran Church – 3031 Summit Ave, Waukesha, WI 53188

[craftfair@christthelife.com](mailto:craftfair@christthelife.com)

262-547-1817

Seller's Name \_\_\_\_\_

Business Name (if applicable) \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City, St, Zip \_\_\_\_\_

Website \_\_\_\_\_

Describe what you'll be selling:

Available space sizes and associated costs are listed below. Please note that your space does not include a table. You may request a table for an additional \$7 each or you may supply your own. Folding chairs and electricity are available at no cost. Every space will get 2 folding chairs unless a different number is specified in the space below.

Please indicate your needs below:

Space Size	Cost Each		How Many?	
8' x 6'	\$30	x	_____	= \$ _____
10' x 8'	\$40	x	_____	= \$ _____
12' x 8'	\$50	x	_____	= \$ _____
8' Table(s)	\$7	x	_____	= \$ _____
Folding Chair(s)	Free	x	_____	= Free
Electricity	Free		Yes or No	= Free

Total Fee Due: \$ \_\_\_\_\_

*\*Spaces, tables, and electricity are subject to availability at the time of application.*

Please indicate any special requests:

**(Application continues on page 2)**

## Additional Requirements and Other Information

- Merchandise must respect the beliefs and moral teachings of Christ the Life Lutheran Church.
- Advertising for any church or school other than Christ the Life is not permitted.
- Vendor spaces will be assigned with special requests, flow, and competition in mind to provide the best experience for shoppers and vendors. Because of our desire to accommodate requests by our vendors, spaces will not be assigned until much closer to the date of the fair. You will be notified of your space assignment once it is set.
- Each seller will be required to donate an item valued at \$10 or more for a door prize. Names will be drawn at regular intervals throughout the day for these prizes.
- Sellers may set up on Friday, November 7th between 6:00 pm-8:00 pm, as well as starting at 7:00 am the morning of the fair. All set up must be completed prior to the fair opening at 9:00 am. All sellers must remain set up until the end of the sale (3:00 pm) and must clean up/remove their merchandise by 5:00 pm that day.
- Lunches will be available for vendors to purchase for a low cost. Details will be available closer to the date of the fair. Bake sale items and some beverages will be available for purchase throughout the day.
- Vendors are responsible for obtaining any licenses, permits, and/or insurance required for the sale of their merchandise. If insurance is a requirement for your business, please submit a certificate of insurance with your application. It is the vendor's responsibility to know and abide by any regulations that apply to them. By participating in our craft fair, you agree to indemnify and hold harmless Christ the Life Lutheran Church from any legal and financial liabilities resulting from personal injuries, property loss or damage, or other types of harm to third parties or yourself.
- Please *watch your email* for details as we get closer to the date of the fair. Email will be the primary method of communication.

Please return your completed application, along with payment for the total amount due to:

**CTL Craft Fair**  
**3031 Summit Ave**  
**Waukesha, WI 53188**

Your application will not be considered complete until **BOTH** the application and payment are received.

*Fees are non-refundable.*

By completing this application and signing below, I acknowledge that I have read and agree with the information provided.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(You will receive an email confirming receipt of payment and acceptance into the fair.)

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### *For Office Use Only*

Date	Check #	Amount Paid	Space(s)	Table(s)	Chair(s)	Electric