

2021 Assumption Proposed Operating Budget

	2019 Budget	2019 Actual	2020 Budget	2020 Actual	2021 Proposed
Revenue					
31000 · Stewardship					
31100 · Pledged Stewardship	\$ 295,000.00	\$ 281,606.97	\$ 306,000.00	\$ 335,814.58	\$ 390,000.00
31200 · Stewardship - Non Pledged	\$ 1,600.00		\$ 1,600.00		\$ -
Total 31000 · Stewardship	\$ 296,600.00	\$ 281,606.97	\$ 307,600.00	\$ 335,814.58	\$ 390,000.00
32000 · Other Income					
32025 · Candle Income	\$ 19,000.00	\$ 17,862.41	\$ 17,700.00	\$ 5,603.64	\$ 2,500.00
32075 · Flowers	\$ 1,000.00		\$ -	\$ 40.00	\$ -
32100 · Weddings	\$ 500.00		\$ -		\$ -
32125 · Baptisms	\$ 500.00		\$ -		\$ -
32150 · Funerals	\$ -	\$ 1,028.00	\$ -	\$ 600.00	\$ -
32175 · Cash Tray	\$ 8,500.00	\$ 7,006.75	\$ 6,500.00	\$ 1,282.00	\$ -
32176 · Coffee Hour Income	\$ 500.00	\$ 1,937.16	\$ 1,000.00	\$ 347.00	\$ -
32200 · Christmas Donations	\$ 500.00	\$ 440.00	\$ -		\$ -
32225 · Pascha Donations	\$ 2,500.00	\$ 2,655.50	\$ 2,500.00	\$ 980.00	\$ -
32230 · Feast Day Donations	\$ 1,000.00	\$ 1,860.00	\$ 800.00	\$ 7,390.00	\$ -
32250 - Altar Fund	\$ 200.00		\$ 200.00		\$ -
32275 · Visitor Contributions	\$ 500.00	\$ 625.00	\$ 525.00	\$ 55,838.25	\$ -
32300 · Income - Other	\$ 1,500.00	\$ 100.00	\$ -	\$ 6,594.00	\$ 45,616.00
Total 32000 · Other Income	\$ 36,200.00	\$ 33,514.82	\$ 29,225.00	\$ 78,674.89	\$ 48,116.00
34000 · Fundraiser Income					
34025 · Dinner/Glendi/Banquet	\$ 500.00		\$ -		\$ -
34050 · Holiday Festival Bake sale	\$ 20,000.00	\$ 24,366.05	\$ 25,000.00	\$ 845.00	\$ -
34075 · Bite of Greece Festival Income	\$ 50,000.00	\$ 72,486.64	\$ 50,000.00	\$ 895.00	\$ -
34080 · Holiday Festival Dinner	\$ 5,000.00	\$ 2,669.50	\$ 3,000.00		\$ -
34090 - GOYA Fundraiser Income	\$ 500.00		\$ -		\$ -
Total 34000 · Fundraiser Income	\$ 76,000.00	\$ 99,522.19	\$ 78,000.00	\$ 1,740.00	\$ -

35000 · Ministries Revenue

35025 · Church School Income		\$	1,155.00							
35050 · Bookstore Income (Sales)	\$	1,000.00	\$	887.45	\$	1,200.00	\$	199.35	\$	100.00
35225 · Choir Income			\$	273.00						
35000 · Ministries Revenue - Other	\$	100.00			\$	-			\$	-
Total 35000 · Ministries Revenue	\$	1,100.00	\$	2,315.45	\$	1,200.00	\$	199.35	\$	100.00

36000 · Outreach Revenue

36150 · Metropolis Fundraiser			\$	396.00						
36252 · St. Catherine's Philop - Feast Day Income	\$	1,000.00			\$	1,000.00	\$	557.00	\$	-
36256 · OCMC Fundraiser Income			\$	2,732.00			\$	2,492.00		
Total 36000 · Outreach Revenue	\$	1,000.00	\$	3,128.00	\$	1,000.00	\$	3,049.00	\$	-

37000 - Parking Lot Income	\$	60,000.00	\$	55,716.52	\$	55,000.00	\$	34,405.73		
38000 - Hall Rental Income	\$	12,000.00	\$	7,048.00	\$	5,000.00	\$	3,723.00	\$	-

Total Revenue	\$	482,900.00	\$	482,851.95	\$	477,025.00	\$	457,606.55	\$	438,216.00
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Expenditures

41000 · Administrative

41025 · Computer Maintenance & Software	\$	1,500.00	\$	7,046.22	\$	2,100.00	\$	19,551.17	\$	3,500.00
41030 · Member 360 Connect/Caller Expense	\$	2,000.00	\$	1,404.99	\$	1,500.00	\$	159.98	\$	1,500.00
41075 · Office Equipment	\$	1,000.00	\$	47.23	\$	1,000.00			\$	1,000.00
41100 · Office Expense/Supplies	\$	3,000.00	\$	1,687.62	\$	1,500.00	\$	1,321.56	\$	1,000.00
41125 · Postage	\$	3,000.00	\$	3,001.73	\$	3,000.00	\$	2,187.44	\$	3,000.00
41150 · Printing/Copier Expense	\$	5,000.00	\$	5,062.13	\$	5,000.00	\$	4,970.23	\$	3,000.00
41175 · Trip/Conference Expense	\$	1,200.00	\$	1,568.63	\$	2,000.00	\$	644.01	\$	1,000.00
41180 · Bishops' Visit Expense	\$	2,500.00			\$	2,500.00			\$	-
41200 · National/Metropolis Clergy Lait	\$	2,000.00	\$	1,118.38	\$	2,000.00	\$	697.67	\$	1,000.00
41275 · Property Insurance - Catastroph	\$	12,000.00	\$	7,452.98	\$	10,000.00	\$	10,281.98	\$	12,000.00
41305 · Monthly Bankcard Fees - Square Reader	\$	3,000.00	\$	952.25	\$	2,000.00	\$	1,310.79	\$	2,000.00
41310 · Merchant Service Discount Fees	\$	2,500.00	\$	4,162.68	\$	4,500.00	\$	4,267.83	\$	4,500.00
41320 · Administrative Banking Charges	\$	100.00	\$	53.37	\$	100.00	\$	382.21	\$	100.00

41350 - Calendar/Christmas Card/ Bible	\$	300.00	\$	(485.00)	\$	500.00	\$	558.00	\$	500.00
41322 - Late Fees			\$	187.86			\$	254.56		
41400 - Legal Expenses	\$	-			\$	100.00	\$	10.00	\$	100.00
41500 - Bookkeeping SVC (Complete Controllers)									\$	15,000.00
41600 - Strategic Planning									\$	15,000.00
Total 41000 · Administrative	\$	39,100.00	\$	33,261.07	\$	37,800.00	\$	46,597.43	\$	64,200.00
42000 · Occupancy/Facility Expenses										
42025 · Church Repairs - Capital Improvements	\$	7,500.00	\$	870.34	\$	1,000.00	\$	204.26	\$	1,000.00
42075 · Church Maintenance / Non-Deductible	\$	2,500.00	\$	21,297.42	\$	9,000.00	\$	10,280.20	\$	9,000.00
42125 · Kitchen Expense	\$	2,500.00	\$	2,346.34	\$	2,500.00	\$	577.18	\$	1,500.00
42126 · Fellowship Hour Supplies	\$	4,000.00	\$	3,154.54	\$	5,000.00	\$	1,370.67	\$	2,500.00
42127 - Kitchen License Renewal/Permits	\$	10.00	\$	10.00	\$	10.00	\$	286.00	\$	300.00
42150 · Grounds Expense	\$	1,000.00	\$	559.14	\$	500.00	\$	62.60	\$	500.00
42175 · Cleaning/Janitorial Supplies	\$	600.00	\$	2,165.28	\$	4,000.00	\$	1,067.38	\$	4,000.00
42200 · Maint/Custodial Services Labor (deleted)							\$	449.65		
42225 · Electricity	\$	13,500.00	\$	16,076.40	\$	14,000.00	\$	15,883.83	\$	16,000.00
42250 · Gas	\$	3,000.00	\$	2,361.81	\$	3,000.00	\$	3,396.60	\$	6,000.00
42275 · Telephone/Cable/Internet	\$	6,500.00	\$	4,361.79	\$	5,000.00	\$	5,679.40	\$	6,000.00
42300 · Garbage/Sanitation Removal	\$	6,500.00	\$	7,607.69	\$	7,000.00	\$	7,525.58	\$	8,800.00
42325 · Water & Sewage	\$	4,000.00	\$	4,209.25	\$	4,000.00	\$	2,797.01	\$	4,000.00
42350 · Property Taxes	\$	4,900.00	\$	5,113.12	\$	5,000.00	\$	5,715.44	\$	5,000.00
42400 · Security			\$	1,866.86			\$	1,643.11		
42425 · Parking Expense	\$	400.00	\$	9,742.00	\$	400.00	\$	424.00	\$	400.00
42450 - Valet - Palm Sunday / Pascha / August 15th	\$	3,600.00			\$	4,000.00			\$	-
42475 - Valet Assist Parking - Sunday's	\$	7,020.00			\$	3,000.00			\$	3,647.00
Total 42000 · Occupancy/Facility Expenses	\$	67,530.00	\$	81,741.98	\$	67,410.00	\$	57,362.91	\$	68,647.00
43000 · Salaries & Benefits										
43026 · Bookkeeper	\$	10,250.00	\$	7,958.88	\$	13,000.00	\$	10,950.00	\$	7,500.00
43027 · Cantor	\$	2,400.00			\$	2,400.00			\$	500.00
43028 · Choir Director	\$	4,800.00	\$	580.00	\$	2,000.00			\$	1,000.00
43031 · Events Manager	\$	9,000.00	\$	13,323.76	\$	-			\$	-
43032 · Facilities Manager	\$	15,000.00	\$	13,496.26	\$	15,000.00			\$	7,500.00

43033 · Part-Time Facilities/Janitorial		\$	3,335.00		\$	2,135.00		
43034 · Office Manager Salary	\$	31,600.00	\$	26,500.15	\$	26,500.00	\$	26,500.08
43035 · Pastoral Compensation	\$	48,330.00	\$	99,422.20	\$	48,330.00	\$	48,330.01
43050 · Pastoral Housing Allowance	\$	52,670.00	\$	13,167.48	\$	52,670.00	\$	52,669.93
43052 · Fr. Michael Mt. Athos Trip	\$	4,000.00	\$	3,075.44	\$	-	\$	-
43100 · Church Car Maintenance	\$	2,500.00	\$	1,680.69	\$	2,500.00	\$	1,346.84
43105 · Church Car Fuel and Toll Expenses	\$	2,400.00	\$	1,191.50	\$	2,400.00	\$	1,907.21
43110 · Pastoral Auto Insurance	\$	1,000.00	\$	1,457.77	\$	2,000.00	\$	2,314.98
43125 · Health Care-Church Secretary	\$	5,100.00	\$	5,100.00	\$	5,500.00	\$	5,100.00
43150 · Pastoral Health Care	\$	32,000.00	\$	31,476.00	\$	34,000.00	\$	33,036.50
43200 · Pastoral Pension Contribution	\$	7,800.00	\$	7,800.00	\$	8,400.00	\$	8,400.00
43250 · Payroll Taxes	\$	7,500.00	\$	7,191.18	\$	6,200.00	\$	3,654.35
43300 · Honorarium/Visiting Priest			\$	1,050.00				
43355 - Payroll Fees	\$	850.00	\$	872.63	\$	850.00	\$	852.17
43300 · Honorarium/Visiting Priest	\$	1,050.00			\$	1,050.00	\$	2,000.00
45036 · Pastoral SE Tax Reimbursement	\$	14,645.00	\$	3,863.24	\$	15,453.00	\$	11,589.72
Total 43000 · Salaries & Benefits	\$	252,895.00	\$	242,542.18	\$	238,253.00	\$	208,786.79
44000 · Stewardship Expenses								
44025 · Metropolis Ministries Commitmen	\$	5,000.00	\$	2,900.00	\$	3,000.00	\$	725.00
44050 · Stewardship Program Expenses	\$	500.00			\$	500.00	\$	
Total 44000 · Stewardship Expenses	\$	5,500.00	\$	2,900.00	\$	3,500.00	\$	725.00
45025 · Archdiocese Ntnl Min Commitment	\$	57,255.00	\$	47,712.50	\$	58,794.00	\$	54,766.25
46000 · Liturgical Expenses								
46025 · Parish Candles	\$	7,200.00	\$	5,611.47	\$	6,500.00	\$	2,991.90
46050 · Pastoral Programs							\$	107.14
46075 · Flowers	\$	1,000.00	\$	1,290.28	\$	1,700.00	\$	916.49
46100 · Memorials			\$	162.58				
46125 · Liturgical Books	\$	500.00	\$	245.24	\$	500.00	\$	525.72
46150 · Parish Liturgical Supplies	\$	1,500.00	\$	848.86	\$	1,500.00	\$	207.89
Total 46000 · Liturgical Expenses	\$	10,200.00	\$	8,158.43	\$	10,200.00	\$	4,749.14

49256 · OCMC Donations		\$ 4,986.50			
49300 · Outreach Expenses - Deductible - Other	\$ 1,000.00		\$ 1,000.00		\$ 1,000.00
Total 49000 · Outreach Expenses - Deductible	\$ 1,000.00	\$ 9,985.75	\$ 1,000.00	\$ 1,270.00	\$ 1,000.00
Total Expenditures	\$ 484,355.00	\$ 465,217.41	\$ 472,732.00	\$ 403,415.98	\$ 437,246.00
Net Operating Income	\$ (1,455.00)	\$ 17,634.54	\$ 4,293.00	\$ 54,190.57	\$ 970.00
Other Revenue					
80000 · Other Miscellaneous Revenue				\$ 46,663.99	
Total Other Revenue	\$ -	\$ -	\$ -	\$ 46,663.99	\$ -
Other Expenditures					
81000 · Hall Rental Expenses	\$ -	\$ -	\$ -	\$ 404.42	\$ -
82000 · Damage Repair				\$ 12,352.12	
Total Other Expenditures	\$ -	\$ -	\$ -	\$ 12,756.54	\$ -
Net Income	\$ (1,455.00)	\$ 17,634.54	\$ 4,293.00	\$ 88,098.02	\$ 970.00

Assumptions Below

Some candle money is still being brought in during partial re-opening

Second Draw on PPP Loan (33,600.00) - Archdiocese PPP Relief (\$6012.00) - Archdiocese Parish Relief Gift to Parish(\$6000.00)

potential to raise some money here but not worth budgeting

Little to no sales during COVID

Fewer supplies needed during COVID

Switching to online stewardship can save \$ here

Switching to online stewardship can save \$ here

Switched to Online, but leaving \$1000 just in case

Need to increase some of our coverages

Less usage, less expenses
Less usage, less expenses

Rate increase coming - need to verify

Could be donated separately?
No valet assist needed

Tom

With no choir - is this needed?

Fewer candles needed

Books not needed

If no event, then this should be a fund raiser by itself

Increase needed to accommodate going 100% online

fewer sales