

Parish Assembly  
December 13, 2020  
Draft

Meeting called to order at 1:10 PM. There were 48 people in attendance.

Parish Council members present: Father Dean, Niko Pamboukas, Chistina Siaterlis, Justin Franklin, Dimos Katsis, Ron Delarose, Gus Mehas, Nick Kokkonis

Father Dean's reading was from St. Paul's First Letter to the Corinthians "Your Body is the Temple of the Holy Spirit".

Ron Delarose motioned that Niko Pamboukas chair the meeting. Joanne seconded. Motion passed.

Minutes from previous Parish Assembly reviewed.

Father Dean's Reflection was from? CHOP needs to be spelled out: Capitol Hill Organized Protest. Income from candles is low, noted that candles do not have to be purchased, it is a free will offering. Archdiocese National Stewardship, need to add the dollar amount.

Chris Pamboukas motions that we accept the minutes as corrected. James Prekeges seconded. Minutes approved as corrected.

**Budget: Justin Franklin**

Looking at 2019 and 2020 Income Statements:

Stewardship 2019--budgeted \$296,600 vs actual \$281,606

Stewardship 2020--budgeted \$307,600 vs actual (Year to date 11/30) \$222,207

Other income:

2019 budgeted \$36,200 vs actual \$33,514

2020 budgeted \$25,225 vs actual \$74,531

Proposed 2021 Budget \$390,000

higher because other income may not be received in 2021

Fund raisers:

2019—budgeted \$76,000 vs actual \$99,500

2020—budgeted \$78,000 vs actual \$1,640

Total revenue:

2019 budgeted \$482,900 vs actual \$482,851

2020 budgeted \$477,025 vs actual \$337,392

2021 proposed \$392,600

Expenses:

2019 budgeted \$484,355 vs actual \$465,217

2020 budgeted \$472,732 vs actual \$363,519

Proposed 2021 \$385,100

There was a question about the computer expenses. This amount includes Complete Controller. We needed to hire outside help because the payments were not being made on time or correctly. Items were also not being booked in a timely manner.

Under bookkeeper, most of this expense should be listed under Facilities Manager. This goes to Tom for cleaning and maintenance of the church. In 2021 the amounts will be correctly split between bookkeeping and maintenance hours.

Coffee hour question. Budget was \$1000, income was \$333. The church did not close until March 15 so had some income from the first three months.

Occupancy/facilities expenses will increase for 2021 because of a rate increase for utilities and extra cleaning supplies needed to sanitize church because of Covid.

Salaries and benefits are lower for 2021.

Archdiocese national commitment:

2019 budgeted \$57,255 vs actual \$47,712

2020 budgeted \$58,794 vs actual \$44,967 (short \$12,000)

2021 hoping for a \$24,000 commitment. Asking Archdiocese to approve. If we get more income, we will pay more.

Minutes said Jubilee was given \$7000. Line item 47095 has amount of \$8000. The actual is that we gave \$7000 to Jubilee and \$1000 to Mary's Place. Still going to pay the Salvation Army \$2000, so that the total given to charity is \$10,000. Stephanie Stafford asked if we can change line 47095 from "Bite of Greece Jubilee donation" to "Donations to charities". It should all be put into line 49200- Local charitable donations.

All Saints donation of \$7500 was for Raft Island Association Improvement.

Final Expenditures:

2019 budgeted \$484,355, actual \$465,217 = +\$17,634 income

2020 budgeted \$472,732, actual \$363,519

Final Net Operating Income for 2020 is (-\$26,127) loss

Proposed budget for 2021 is \$385,100

We did receive the PPE loan, which is not included in the budget until it is forgiven. Line 8000 amount of \$12,852 is from the insurance company, from the car that hit the side of the hall. Ron asked about the parking income being \$0.00, felt there should be some income. Right now all contracts have/will expire.

Chris Pamboukas motioned to accept the budget as corrected. Kristina Mehas seconded. The motion passed.

Stephanie asked about expenses from last year entered into next year's budget. The amount of the loan is showing as an obligation this year, if forgiven, it will show as income for next year. The date of forgiveness is the date it is recognized. This could take up to 60 days to come through.

The \$80,000 donation is booked under miscellaneous revenue. There is a \$33,000 difference between the balance sheet and the operating budget.

#### **Church Website:**

The website is using an old template. There are now ways to improve and imbed items into our website. We could use the Archdiocese preset templates that would apply to us. Thus, we could update our church website. We may need \$4000 to do this. Niko is working on it. Dimos, Gus and Straton can look at it before we decide. Kristina Mehas suggested using some of our youth to help with this. We don't have a line item for website maintenance. It would go under 41025 "Computer Maintenance".

#### **Strategic Plan:**

The information on the Strategic Plan is under the Archdiocese or Metropolis website specifically for our church. Ron suggested turning this into a formal plan. The goal for 2021 is to make the Strategic Plan a formal plan. Before Covid, we had Steve Tibbs give a presentation on the Strategic Plan and we were moving forward to create a plan for our parish. We hope we can move forward on that plan in 2021.

#### **Empty Parish Council seats:**

There are two seats available. Asking for anyone who could do this to volunteer. The other seats are being extended for another year, when approved by the Bishop.

Dome question from the Parish Council minutes. The repair of the dome is for the exterior of the dome. We have purchased windows for replacement. We need to get the exterior envelope improved and waterproofed, then install the windows, then finish the interior. Jame Prekeges asked about the torch down that was installed. It is working, except for a few small leaks. We need to improve the water integrity more long term. Still looking at solutions.

Kristina Mehas asked about an update on revenue and expenses projection, as to how we will finish the year. Would like to have it included in the "Good News".

Brought in \$337,392 in revenue YTD. Have spent \$363,519 in expenses YTD.

For the Restricted fund, have brought in \$77,349. This can only be used for the item/area it was donated specifically for. Example: church renovation, dome, painting, etc. We have spent \$36,822 of the Restricted funds.

#### **New business:**

Father Dean commented that Covid will not last forever, but it might be a new normal. He is meeting weekly with the Metropolis. The Executive Committee meets regularly. He projects that we will be in the current mode until the end of 2021. Thus, we are taking a conservative approach.

It will be a journey to transition from a fundraising community to a tithing community.

Chris Pamboukas motioned to adjourn the meeting. Justin Franklin seconded. The meeting was adjourned at 3:02 PM.