

# ASCENSION LUTHERAN CHURCH, ELCA

2911 Libal Street, Green Bay, WI 54301 Employment Application



**Position Applied for: Bookkeeper**

## APPLICANT INFORMATION

Last Name	First	M.I.	Date
Street Address			
City	State	ZIP	
Home Phone	Cell Phone		
E-mail Address			
Are you legally authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
Have you ever been convicted of a misdemeanor?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

## EDUCATION - Please attach additional pages to include a complete educational / training / certification history relevant to this position

High School	City
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	
College	City
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other	City
Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

## PREVIOUS EMPLOYMENT - Please attach additional pages to include your complete work history

Job Title		
Responsibilities		
Company	Phone	
Address	Supervisor	
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Did you voluntarily leave this position? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Job Title		
Responsibilities		
Company	Phone	
Address	Supervisor	
From	To	Reason for Leaving
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		
Did you voluntarily leave this position? YES <input type="checkbox"/> NO <input type="checkbox"/>		

REFERENCES	
<i>Please list three references; please include some work references, if possible.</i>	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	
Full Name	Relationship
Company	Phone
Address	
<b>DISCLAIMER AND SIGNATURE</b>	
<p>I certify that my answers are true and complete to the best of my knowledge.          If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</p>	
Signature	Date

1. Write a brief statement about what is attracting you to apply for this position:

2. Share any church and volunteer experience that would be relevant to this position:

3. Share any additional skill, training or background that is relevant to this position:

**NOTE:** Please submit your completed application and a current resume to our Business Support Manager, Jeannine Walker, at jeannine@ascensiongb.com or mail to her attention at Ascension Lutheran Church, 2911 Libal St., Green Bay, WI 54301.